

**Scioto Township Trustees
Agenda – February 7, 2024
7:00 p.m.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of the Minutes**
 - a. January 17, 2024**
- 5. Public Comment**
- 6. Health Department Report**
- 7. County Engineer – Doug Riedel**
- 8. Fiscal Officers Report – Kathy Melvin**
- 9. Maintenance Report**
- 10. Zoning Inspector Report – Herb Ligocki**
- 11. Fire Chief Report – Chief McIntire**
- 12. Trustee Reports**

Trustee Stults

- a. Dog Park**
- b. Crematorium**
- c. Cemetery Road Paving**
- d. DCTA Legislative Committee – Local Funding Resolution**

Trustee Moseley

- a. Proposed road projects**
- b. Russell Road Curve**
- c. Fairview Cemetery Drainage**

Trustee Loudenslager

- a. Supplemental License Tax**
- b. Fiber to Township Hall**
- c. Gazebo for Park**
- d. Major projects spreadsheet**

13. Old Business

ARPA Funds Allocation (\$143,409 remaining after ball diamond and fire hydrants)

- 1) ARPA Funds Expenditures (\$271,409)**
 - a. Cemetery Truck (Ralph) \$_____**

- b. Russell Road Curve \$ _____
- c. Track Loader and Trailer \$ _____
- d. Fiber to Township Hall (Doug) \$ _____
- e. Columbarium for Cemetery (Sandra) \$11,100 plus foundation
- f. Fire Hydrants (Chief) \$ 35,000
- g. Cemetery Paved Roads \$ _____
- h. Gazebo at Park 24 x 24 \$35,000 12 x 12 \$11,000
- i. Ball Diamond \$93,000
- j. Dog Park (Sandra) \$ _____
- k. Road Projects \$ _____

14. New Business

- a. Appointment of Zoning Commission Members
 - i. Natalie Wilson-Goldman
 - ii. Kollin Tossey
- b. Resolution regarding local government and revenue assistance fund
- c. Approval resolution for final appropriations
- d. Supplemental license Tax


15. Pay Bills


16. Adjourn

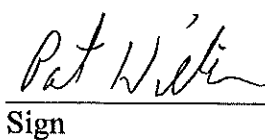
SCIOTO TOWNSHIP BOARD OF TRUSTEES

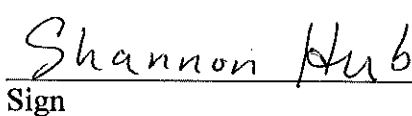
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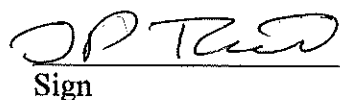
February 7, 2024

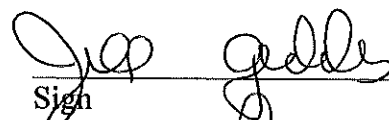
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Sign Print Address

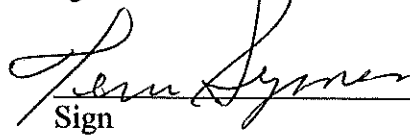
 DINA SKINN 6625 HOUSEMAN RD.
Sign Print Address

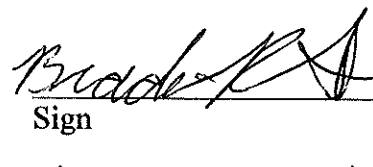
 PAT WILLIAMS 1599 LAWRENCE RD
Sign Print Address

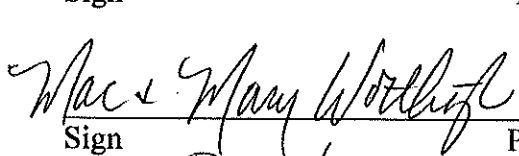
 SHANNON HUBBS 6133 HOUSEMAN RD
Sign Print Address

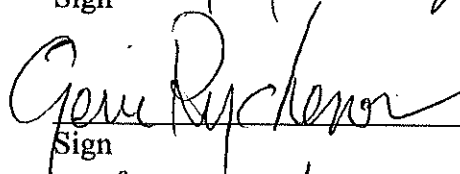
 DOUGLAS RIEDEL DCEO
Sign Print Address

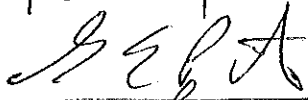
 JILL GEABLES 5809 HOUSEMAN RD
Sign Print Address

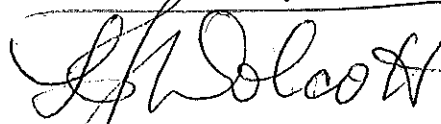
 TERRI SYMES 5805 HOUSEMAN RD
Sign Print Address

 BRANDON ROMOLD 7219 FONTANELLE RD
Sign Print Address

 MAC & MARY WOLHOFF MAC & MARY WORTHINGTON 5935 HOUSEMAN RD
Sign Print Address

 GERRI RYCHENER 684 BRINDLE RD
Sign Print Address

 GARY E. PORTEUS 5725 HOUSEMAN RD.

 LINDA WOLCOTT DPTD rep

 DUSTIN HAMBURY 266 WOODMAN DR

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
February 7, 2024**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, February 7, 2024 at 7:00 pm at the Township Hall, 3737 Ostrander Rd., Ostrander, OH 43061. Board members present were Doug Loudenslager, Ralph Moseley and Sandra Stults. Also present was Fiscal Officer, Kathy Melvin, Zoning Inspector Herb Ligocki, Chief McIntire and Maintenance department Pat Williams. Others in attendance are included on the sign in sheet.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the January 17, 2024, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

PUBLIC COMMENT:

Houseman Road residents: Mary Worthington, Jill Geddis, Gary Porteous, Shannon Hubbs and Jeff Skinner were in attendance to speak regarding the property at 5591 Houseman Road. Many were present and the above are the ones who spoke with the following concerns:

- RV/Campers and using them as living quarters but where is waste going?
 - Buses used to turn around in this area
 - Safety issue with the campers/RV's parked there
- Small house/shed and encroachment
- Current drivable vehicle is parked to close to Houseman Road
 - Has a hitch and sometimes a cone is sitting there
 - Road is not wide enough and people need to move over and the hill creates a blind spot
- Non-working vehicles
- Tractors
- Seem to be using the silver trailer as a closet, when opened it is full of clothes
- Speed limit on the road is 50 mph and that is too fast
 - Would like to see this addressed again
- Residents also made mention of the water drainage
- Health department representative, Linda Wolcott, will make the health department aware of the campers and waste removal.

Zoning Inspector, Herb Ligocki, stated he has been working with Prosecuting Attorney regarding this property. Registered mail has been sent from the county prosecutor and returned for non-pickup.

Trustee Doug Loudenslager stated the Prosecuting Attorney was to be present but was ill and tested positive for Covid. The trustees, zoning inspector and prosecuting attorney will be working diligently, quickly, and legally to work through the issues.

Trustee Loudenslager also stated Houseman Road is on the OPWC grant to be resurfaced and a decision from OPWC should be announced in soon.

Dustin Hamby, Ostrander Baseball

- Thank you to the Trustees for putting in the field at the park
- There will be 19 Ostrander Teams for 2024
- Dugouts are much more expensive than imagined
- Maybe use benches and popups for shade
- \$5000 could be provided from the association after a vote to put toward dugouts
- A quote from Jeff Parrish was \$21,500 for dugouts
- Dustin received a quote for \$25,000
- Trustee Moseley would like to know the minimum size and type of dugout needed
 - Stated about 20feet long and 10-12 feet wide

Delaware County Health Department – Linda Wolcott

- Provided brochures – attached
- Stated there is a \$25,000 micro grant available
 - Multiple smaller winners
 - Proposals are due by March 15
 - Grants winners announced April 15

Delaware County Engineer – Doug Riedel

- Stated the Field Street bids were advertised in the newspaper and bids are to open February 21.
- Culvert on Degood Road, east of Burnt Pond
 - Needs recommendation from Trustees for the County to prepare the estimate. – Trustees agreed and the estimate should be available by the mid-month meeting.
- Provided the road improvement budget for 2024 in the amount of \$154,700

Trustee Moseley motioned to approve the road improvements in the amount of \$154,700. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officers Report

Payables: \$56,964.17

Receivables: \$19,240.97

Maintenance Department – Pat Williams

- One funeral this month
- Checking cemeteries
 - Replaced flags
- Cleaning up trash and beer cans

- Keeping park trash cleaned up
- Measured ball field fencing (625 feet)
 - Chas Kaiser to help with getting the tile needed for the fencing
- Trimmed trees on roads for bus drivers
- Picked up cones on Warren Road from guardrail repair
- Plowing and salting roads
- Cleaned up those trucks
- Put new cutting bar on blade
- Updated lights in township hall building

Trustees asked the following be put on their lists

- Weekly reports turned in
- Clean out fence row at Fairview cemetery
- Culverts need documented on IPAD
- Park paths and the honeysuckle once it greens up and starts growing

ZONING REPORT: Herb Ligocki – Not Present - See Attached

- 3 permits for the month of January totaling \$975.00. Permits included: 3 single family residences.
- Houseman Road
- Attended DCRPC meeting
- Working with Zoning commission on cell tower language
- Working with Zoning Commission on language for Zoning Resolution

FIRE CHIEF'S REPORT: See attached report

- Purchase Orders: Atlantic Emergency Solutions (PO #02-07-2024-1) – Yearly Apparatus and Equipment Maintenance Repair Activity \$18,000.00. Miata Embroidery (PO #02-07-2024-2) for 2024 Uniform Allowance for Fire Personnel \$8,000.00. Patriot Truck and Alignment (PO #02-07-2024-3) for yearly apparatus repair and maintenance activity \$9,000.00. Breathing Air Systems (PO #02-07-2024-4) for yearly equipment and maintenance activity for \$3,000.00. Sensible Products Inc. (PO #02-07-2024-5) for Engine 373 shelving, slides, tool mount board for equipment for \$16,000.00 and Farmers Equipment (PO #02-07-2024-6) for a Kubota ZD1211-3-60 Mower for the Station/Community Center for \$17,000.00.
- Apparatus, Equipment or Station Repairs – Breathing Air completed the semi-annual preventive maintenance on the breathing air compressor. Rescue 371 – Patriot Truck and Alignment repaired the Parking Brake Light Issue. Spend-A-Day Marina completed maintenance and repairs to the Boat Motor. Rescue 371 Slide Repair – Slide unit was repaired free of charge and reinstalled for use. Rescue 371 – Sent out for repair this week to Patriot Truck and Alignment for a Crank Case Filter Fault issue. Replaced the Crank case Sensor and Filter. Unit is back in-service.
- New Equipment – AED Program – All equipment has been received for the 1st round of 3 – Units. Plan is to install the units soon and complete training at a later date.
- Grants – OTARMA More Grant – Submitted for a Mini Thermal Imaging Camera. State Fire Marshal Training Grant – Submitted documentation or reimbursement for the

Firefighter I Class. State Fire Marshal Equipment Grant – Submitted for 2 – sets of turnout gear.

- Burn Demolition House – Waiting on Asbestos Abatement before any training can be started.
- FF II Class – Class is scheduled to start February 15 in-house and 5 – Scioto Township Firefighters will be on their way to complete this training for our department.
- Good to The Order:
Fire Association is working with Millcreek Golf Club and planning the Annual Golf Outing for May 4th. Captain Brian Dilley was recognized for 28 years of Service with the Scioto Township Fire Department. Chief McIntire attended the 911 Board Meeting. Also, attended the Ostrander Village Council Meeting to get a better understanding for the uses of the New Community Authority Funds that will be generated from the Blues Creek Community.

Trustee Stults made a motion to accept Fire Chief McIntire's fire report including the purchase orders as presented. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

TRUSTEE REPORTS:

Trustee Stults

- Dog Park
 - Original location on 257 is in flood plain creating a move of the potential dog park to the Scioto Township Park
 - Fencing costs was quoted \$39,000
- Columbarium (not crematorium)
 - Building for Urns
 - Newhouse Cemetery
 - Scattering garden and way to document burials
 - Cost for project is \$15,000 – burials would help offset the costs of project
 - 60% of burials in Delaware county are cremations
 - Trustee Loudenslager is not in favor of a scatter garden
 - Resident Linda Wolcott provided an explanation of how the one works where her family was placed.

Trustee Moseley made a motion to move forward with the Columbarium project. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- Cemetery Road Paving
 - Suggested it be done by chip sealing
 - Still waiting on quotes
- DCTA Legislative Committee – Local Funding Resolution
 - Local government funding has been slashed by 50% over the last few years.
 - County distributes the funds and Preservation Parks has their own separate levy and was still obtaining a large portion of local government funding.

Trustee Stults made motion to keep moving forward with this resolution once the amounts are finalized. The motion was seconded by Trustee Moseley. The roll call vote:

Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- OTARMA Winter Conference
 - The Senate Select Committee is proposing township zoning be made a function of the state meaning everyone would have the same zoning. All township officials are on board to fight this senate bill.
- Trustee Stults made motion to reach out to Senator Brenner regarding this senate bill. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.
- HB386 is also in the discussion to due away with income tax in Ohio.
 - There are currently 7 states with no income tax.
 - Branding the Township and making a logo
 - Entrepreneurship program for Ohio Wesleyan
 - Grant: Tire Recycling with Village and Township
 - \$3.00 per tire (no large truck or tractor tires)
 - Dumpster will be at the old school property in the Village
 - March 16 and Village is working with Trustee Stults on a flyer
 - Once finalized please add to Ostrander Watch and Township Webpage

Trustee Moseley

- Proposed road projects
 - Need to do heavy berming on our roads this year
- Russell Road Curve
 - Received right of entry and now need to speak to residents.
 - Hopefully speak with them by March meeting
 - Cut down trees
 - Work with residents and just need clear line of sight
 - Doug Riedel has a REA
 - Estimate for trees to be removed
 - Drainage
 - Road work
- Fairview Cemetery Drainage
 - No new information
 - Will have Gary and Pat mark the area

Trustee Loudenslager

- Supplemental License Tax
 - On hold until Prosecuting Attorney can be present to speak regarding this
- Fiber to Township Hall
 - Still working on this with Consolidated as Horizon is being sold to another company
- Gazebo for Park
 - 12 x 12 or a 24 x 24 gazebo with benches
 - At this time, it would be more beneficial to spend the money on drainage issues at cemetery or on the dugouts
- Major projects spreadsheet – waiting on final numbers

OLD BUSINESS:

- ARPA funds Allocation (\$143,409 remaining after ball diamond and fire hydrants
 - Cemetery Truck (Ralph)
 - Nothing yet. Ricart Ford did have one at the OTRAMA Winter Conference that was a F550 with everything but spinner for \$101,000
 - Russell Road Curve (Ralph)
 - Track Loader and Trailer (Ralph) – not as necessary
 - Fiber to Township Hall (Doug)
 - Columbarium for Cemetery (Sandra) \$11,100 plus foundation
 - Fire Hydrants (Chief) 12 hydrants for \$35,000
 - Cemetery Paved Roads (Sandra)
 - Gazebo at Park by pond (\$25,000-\$40,000) – on hold
 - Ball Diamond (\$93,000)
 - Dog Park – 332 feet by 155 feet fencing for 5’ fences was \$39,000 was asked to get a quote for 4’ fencing
 - Road Projects

Trustee Moseley made a motion to pay up to \$22,000 for dugouts at the park with the Ostrander Ball Association to put in the benches if the township pays for the dugouts. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

NEW BUSINESS:

Appointment of new Zoning Commission Members

Trustee Stults made a motion to appoint Natalie Wilson-Goldman and Kollin Tossey to the Zoning Commission. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to have AQUA-DOC service the park pond this year in the amount of \$652.50. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to use Ohio Wesleyan University for branding a logo for the township not to exceed \$110.00. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

- Designs will be presented to the Trustees by March 4 or 5.

Trustee Stults made a motion to approve payment for \$1,568.11 to Delaware County Office of Homeland Security and Emergency Management. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to go into executive session at 8:34pm for conferencing with an attorney. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to go back into regular session at 9:13pm. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 9:15pm.

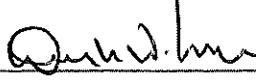
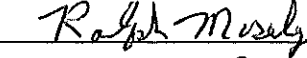
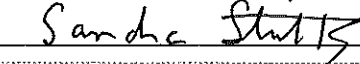
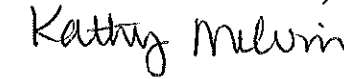
Ralph Moseley

Sandra Stults

Certified by: Kathy Melvin
Fiscal Officer

Governing Board Signature Page

02/07/2024

| Item | Reviewed By | |
|-----------------|-----------------------------------------------------------------------------------|-------------------|
| Payment Listing |  | Doug Loudenslager |
| |  | Ralph Moseley |
| |  | Sandra Stults |
| |  | Kathy Melvin |

Payment Listing

2/1/2024 to 2/8/2024

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|------------------------------|------------|--------|
| 40-2024 | 02/07/2024 | 02/05/2024 | CH | ANTHEM BC BS | \$3,781.82 | O |
| 41-2024 | 02/08/2024 | 02/05/2024 | EP | Gary G Beckley | \$3,779.18 | O |
| 42-2024 | 02/08/2024 | 02/05/2024 | EP | BRADLEY BELVILLE | \$73.87 | O |
| 43-2024 | 02/08/2024 | 02/05/2024 | EP | Andrew T Blevins | \$344.62 | O |
| 44-2024 | 02/08/2024 | 02/05/2024 | EP | Kathan T Costello | \$16.44 | O |
| 45-2024 | 02/08/2024 | 02/05/2024 | EP | Adam M DeMarco | \$153.64 | O |
| 46-2024 | 02/08/2024 | 02/05/2024 | EP | Michael T. Downerd | \$16.44 | O |
| 47-2024 | 02/08/2024 | 02/05/2024 | EP | KEITH ERNSBERGER | \$62.63 | O |
| 48-2024 | 02/08/2024 | 02/05/2024 | EP | Courtney Good | \$1,334.98 | O |
| 49-2024 | 02/08/2024 | 02/05/2024 | EP | Joshua Guy | \$1,061.61 | O |
| 50-2024 | 02/08/2024 | 02/05/2024 | EP | David H Hausfeld | \$990.65 | O |
| 51-2024 | 02/08/2024 | 02/05/2024 | EP | ANDREW M HIERONIMUS | \$505.42 | O |
| 52-2024 | 02/08/2024 | 02/05/2024 | EP | MICHAEL S JOHNSON | \$161.73 | O |
| 53-2024 | 02/08/2024 | 02/05/2024 | EP | Herbert Ligocki | \$435.37 | O |
| 54-2024 | 02/08/2024 | 02/05/2024 | EP | Michael D Long | \$234.51 | O |
| 55-2024 | 02/08/2024 | 02/05/2024 | EP | Douglas D. Loudenslager | \$762.28 | O |
| 56-2024 | 02/08/2024 | 02/05/2024 | EP | Kyle A McIntire | \$256.56 | O |
| 57-2024 | 02/08/2024 | 02/05/2024 | EP | Marvin E McIntire | \$2,025.22 | O |
| 58-2024 | 02/08/2024 | 02/05/2024 | EP | Jonathan S Melvin | \$268.52 | O |
| 59-2024 | 02/08/2024 | 02/05/2024 | EP | Kathy Melvin | \$1,346.15 | O |
| 60-2024 | 02/08/2024 | 02/05/2024 | EP | BENJAMIN R. MODER | \$493.02 | O |
| 61-2024 | 02/08/2024 | 02/05/2024 | EP | Ralph K Moseley | \$986.34 | O |
| 62-2024 | 02/08/2024 | 02/05/2024 | EP | CORBIN PELTIER M | \$505.04 | O |
| 63-2024 | 02/08/2024 | 02/05/2024 | EP | CHRISTOPHER E REAVES | \$649.73 | O |
| 64-2024 | 02/08/2024 | 02/05/2024 | EP | Bradley M Reese | \$551.06 | O |
| 65-2024 | 02/08/2024 | 02/05/2024 | EP | DORIAN ROSS | \$208.26 | O |
| 66-2024 | 02/08/2024 | 02/05/2024 | EP | Steven Roush Jr. | \$161.73 | O |
| 67-2024 | 02/08/2024 | 02/05/2024 | EP | John Sanieł-Banrey | \$1,738.43 | O |
| 68-2024 | 02/08/2024 | 02/05/2024 | EP | Sandra Stults | \$969.19 | O |
| 69-2024 | 02/08/2024 | 02/05/2024 | EP | Casey J Swendrick | \$519.85 | O |
| 70-2024 | 02/08/2024 | 02/05/2024 | EP | James P Williams | \$2,458.19 | O |
| 71-2024 | 02/08/2024 | 02/05/2024 | EP | Kyle G Williams | \$139.10 | O |
| 73-2024 | 02/05/2024 | 02/06/2024 | CH | Shell Fleet | \$753.10 | O |
| 74-2024 | 02/06/2024 | 02/06/2024 | CH | Vison Service Plan - (OH) | \$613.20 | O |
| 19488 | 02/07/2024 | 02/05/2024 | AW | Anthem Life | \$122.07 | V |
| 19488 | 02/07/2024 | 02/05/2024 | AW | Anthem Life | -\$122.07 | V |
| 19489 | 02/07/2024 | 02/05/2024 | AW | Anthem Life | \$122.07 | O |
| 19490 | 02/07/2024 | 02/05/2024 | AW | ABCO Distribution Inc. | \$184.81 | O |
| 19491 | 02/07/2024 | 02/05/2024 | AW | AES Ohio | \$1,022.91 | O |
| 19492 | 02/07/2024 | 02/05/2024 | AW | Atlantic Emergency Solutions | \$3,243.74 | O |
| 19493 | 02/07/2024 | 02/05/2024 | AW | Dave Hausfeld | \$514.93 | O |
| 19494 | 02/07/2024 | 02/05/2024 | AW | Gary Beckley | \$35.00 | O |
| 19495 | 02/07/2024 | 02/05/2024 | AW | James P Williams | \$35.00 | O |
| 19496 | 02/07/2024 | 02/05/2024 | AW | Herbert Ligocki | \$35.00 | O |
| 19497 | 02/07/2024 | 02/05/2024 | AW | Marvin McIntire | \$35.00 | O |
| 19498 | 02/07/2024 | 02/05/2024 | AW | John Sanieł Banrey | \$35.00 | O |

Payment Listing

2/1/2024 to 2/8/2024

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|-----------------------------------------------|-------------|--------|
| 19499 | 02/07/2024 | 02/05/2024 | AW | Kyle McIntire | \$35.00 | O |
| 19500 | 02/07/2024 | 02/05/2024 | AW | Sandra Stults | \$531.37 | O |
| 19501 | 02/07/2024 | 02/05/2024 | AW | Douglas D Loudenslager | \$593.37 | O |
| 19502 | 02/07/2024 | 02/05/2024 | AW | Sub-Acquatics, Inc. | \$1,018.17 | O |
| 19503 | 02/07/2024 | 02/05/2024 | AW | Buzz's Saw & Tool Sharpening | \$55.00 | O |
| 19504 | 02/07/2024 | 02/05/2024 | AW | Del-Co Water Co, Inc. | \$126.21 | O |
| 19505 | 02/07/2024 | 02/05/2024 | AW | Delta Dental | \$307.44 | O |
| 19506 | 02/07/2024 | 02/05/2024 | AW | Delaware County Engineer | \$550.36 | O |
| 19507 | 02/07/2024 | 02/05/2024 | AW | Donald E. Rankey, Jr. - Delaware County Treas | \$2,958.22 | O |
| 19508 | 02/07/2024 | 02/05/2024 | AW | Grainger | \$5,593.99 | O |
| 19509 | 02/07/2024 | 02/05/2024 | AW | HSI Emergency Care Solutions, Inc | \$94.25 | O |
| 19510 | 02/07/2024 | 02/05/2024 | AW | Mlati Embroidery | \$395.99 | O |
| 19511 | 02/07/2024 | 02/05/2024 | AW | Ohio State Firefighters' Association | \$135.00 | O |
| 19512 | 02/07/2024 | 02/05/2024 | AW | Selectus Consulting | \$205.19 | O |
| 19513 | 02/07/2024 | 02/05/2024 | AW | Paul Peterson Company | \$2,635.00 | O |
| 19514 | 02/07/2024 | 02/05/2024 | AW | Turnouts, LLC | \$770.70 | O |
| 19515 | 02/07/2024 | 02/05/2024 | AW | Verizon Wireless | \$240.66 | O |
| 19516 | 02/07/2024 | 02/05/2024 | AW | Village of Ostrander | \$103.09 | O |
| 19517 | 02/07/2024 | 02/05/2024 | AW | W. W. Williams | \$990.70 | O |
| 19518 | 02/07/2024 | 02/05/2024 | AW | Ryan Transportation Services | \$284.19 | O |
| 19519 | 02/07/2024 | 02/05/2024 | AW | Wells Septic & Drain LLC | \$120.00 | O |
| 19520 | 02/07/2024 | 02/06/2024 | AW | DeLILLE | \$26.00 | O |
| 19521 | 02/07/2024 | 02/06/2024 | AW | Tractor Supply | \$31.48 | O |
| 19522 | 02/07/2024 | 02/06/2024 | AW | First Commonwealth Bank | \$734.38 | O |
| 19523 | 02/07/2024 | 02/06/2024 | AW | Heritage Cooperative | \$4,807.07 | O |
| Total Payments: | | | | | \$56,964.17 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$56,964.17 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Delaware County Engineer's Office
Construction Cost Estimate



County Engineer

DELAWARE COUNTY Ohio

Date Prepared: 11/30/2023

Agency: **2024 Scioto Township Road Improvements**

| ROAD NAME | LIMITS | | LENGTH (MILES) | DESCRIPTION OF WORK | ESTIMATED COST |
|------------------------------------------|------------|-----------|----------------|---------------------------------|------------------|
| | FROM | TO | | | |
| RUSSELL ROAD | CALHOUN RD | PENN RD | 1.12 | ASPHALT REJUVENATION AGENT | \$14,400 |
| FRY ROAD | MOREY RD | ST RT 257 | 0.44 | CHIP SEAL WITH PAVEMENT REPAIRS | \$126,300 |
| TOTAL ESTIMATED CONSTRUCTION COST | | | | | \$140,700 |
| 10% CONTINGENCY | | | | | \$14,000 |
| TOTAL ESTIMATED PROJECT COST | | | | | \$154,700 |

Estimate reviewed and approved in the amount of total listed above:

Walter W. Ambr 2-7-24
date
Township Trustee

Rick Mosely 2-17-24
date
Township Trustee

Simon Stoff 2-7-24
date
Township Trustee



SCIOTO TOWNSHIP FIRE DEPARTMENT

3737 OSTRANDER ROAD
OSTRANDER, OHIO 43061
MARY MCINTIRE, FIRE CHIEF
740-666-2121, EXT. 106

February 7, 2024 Board Meeting

Purchase Orders – See Attached List for February.

Apparatus, Equipment or Station Repairs – Breathing Air completed the semi-annual preventive maintenance on the breathing air compressor. Rescue 371 – Patriot Truck and Alignment repaired the Parking Brake Light Issue. Spend-A-Day Marina completed maintenance and repairs to the Boat Motor. Rescue 371 Slide Repair – Slide unit was repaired free of charge and reinstalled for use. Rescue 371 – Sent out for repair this week to Patriot Truck and Alignment for a Crank Case Filter Fault issue. Replaced the Crankcase Sensor and Filter. Unit is back in-service.

New Equipment – AED Program – All equipment has been received for the 1st round of 3 – Units. Plan is to install the units soon and complete training at a later date.

Grants – OTARMA More Grant – Submitted for a Mini Thermal Imaging Camera. State Fire Marshal Training Grant – Submitted documentation for reimbursement for the Firefighter I Class. State Fire Marshal Equipment Grant – Submitted for 2 – sets of turnout gear.

Burn Demolition House – Waiting on Asbestos Abatement before any training can be started.

FF II Class – Class is scheduled to start February 15th in-house and 5 – Scioto Township Firefighters will be on their way to complete this training for our department.

Good to The Order:

Fire Association is working with Millcreek Golf Club and planning the Annual Golf Outing for May 4th. Captain Brian Dille was recognized for 28 Years of Service with the Scioto Township Fire Department. Chief McIntire attended the 911 Board Meeting. Also, attended the Ostrander Village Council Meeting to get a better understand for the uses of the New Community Authority Funds that will be generated from the Blues Creek Community.

Scioto Township Fire Department Purchase Order Request for February 2024

P.O. # 02-07-2024-1

Atlantic Emergency Solutions
13051 Redwater Drive
Chester, VA. 23836
1-800-442-9700

Yearly Apparatus and Equipment
Maintenance Repair Activity \$18,000.00

P.O. # 02-07-2024-2

Miata Embroidery
4783 Canterbury Circle
Delaware, Ohio 43015
740-881-6903

2024 Uniform Allowance for
Fire Personnel \$8,000.00

P.O. # 02-07-2024-3

Patriot Truck and Alignment
727 Clymer Road
Marysville, Ohio 43040
1-937-909-9029

Yearly Apparatus Repair and
Maintenance Activity \$9,000.00

P.O. # 02-07-2024-4

Breathing Air Systems
8855 E. Broad Street
Reynoldsburg, Ohio 43068
1-614-864-1235

Yearly Equipment
Maintenance Activity \$3,000.00

P.O. # 02-07-2024-5

Scioto Township Fire Department
Purchase Order Request for February 2024

P.O. # 02-07-2024-6

Sensible Products Inc.
3857 Brecksville Road
Richfield, Ohio 44286
1 -330-659-4842

Engine 373 - Shelving, Slides, Tool
Mount Boards for Equipment \$16,000.00

P.O. # 02-07-2024-10

Farmers Equipment
5565 OH-37
Delaware, Ohio 43015
1-740-513-4842

Kubota ZD1211-3-60 Mower for the
Station/Community Center \$17,000.00
(Sourcewell Discount)

P.O. # _____

P.O. # _____

P.O. # _____

JANUARY 2024 MONTHLY REPORT.

HELLO ALL

ANOTHER MONTH HAS PASSED

WE HAD ONE FUNERAL THIS MONTH, BEEN CHECKING
CEMETARY'S PICKED UP TRASH AND BEER CANS

BEEN KEEPING UP WITH THE PARK TRASH, MEASURED
THE FENCE AT NEW BALL FIELD 625 FEET

TRIM TREE'S FOR THE BUS DRIVERS, PICKED UP CONES
ON WARREN ROAD, HAD SEVERAL DAY PLOWING AND SALTING
THE ROADS WASH TRUCK. PUT NEW CUTTING BAR ON BLADE.

THANK'S FOR ALL YOU DO

GARY PAT.

Zoning Report January, 2024

1. Permits:
 - 3 Single Family Residence
2. Houseman Road
3. Attended Delaware County Regional Planning Commission meeting.
4. Working with the Zoning Commission on language for Cell Towers.
5. Working with the Zoning Commission on language for Zoning Language

| Permit Number | Date | Address | Property Type | Applicant Name | City | State | Zip | FEE | Notes |
|---------------|-----------|--------------------|--------------------|---------------------------|------|-------|-----|-----------|-----------|
| 24-001 | 1/5/2024 | 3446 Newhouse Road | Single Family Res. | Robert Suits | | | | \$ 325.00 | Approved. |
| 24-002 | 1/29/2024 | 977 Burnt Pond Rod | Single Family Res. | Wayne Homes, Namasha Hugb | | | | \$ 325.00 | Approved |
| 24-003 | 1/29/2024 | 3464 Newhouse Road | Single Family Res. | Robert Suits | | | | \$ 325.00 | Approved |



24 x 24 vinyl \$35,000



12 x 12 vinyl - \$11,000

ADVERTISEMENT FOR BIDS/PUBLIC NOTICE TO BIDDERS

Sealed bids will be received at the Mayor's Office, 19 S. Main Street, Ostrander, Ohio 43061 until 3:00 p.m. on February 21, 2024 and will be opened and read immediately thereafter for the

FIELD STREET & MITCHELL LANE PAVEMENT IMPROVEMENT

OPWC FUNDED PROJECT NO. DQAA04

OPINION OF PROBABLE CONSTRUCTION COST: \$426,000.00

COMPLETION DATE: JULY 20, 2024

The bid specifications, drawings, plan holders list, addenda, and other bid information (but not the bid forms) may be viewed and/or downloaded for free via the internet at <https://bids.ctconsultants.com> . The bidder shall be responsible to check for Addenda and obtain same from the web site.

Bids must be in accordance with drawings and specifications and on forms available from CT Consultants, Inc. at a non-refundable cost of One Hundred Dollars (\$100.00). Documents may be ordered by registering and paying online at <https://bids.ctconsultants.com>. Please contact planroom@ctconsultants.com or call (440) 530-2395 if you encounter any problems viewing, registering or paying for the documents.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

DOMESTIC STEEL USE REQUIREMENTS AS SPECIFIED IN OHIO REVISED CODE §153.011 APPLY TO THIS PROJECT. COPIES OF §153.011 CAN BE OBTAINED FROM ANY OF THE OFFICES OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES OR THROUGH <http://codes.ohio.gov/orc/153.011>

Publish: *Delaware Gazette*
February 7, 2024
February 14, 2024



RECYCLE RIGHT AT YOUR COMMUNITY FESTIVAL

PLANNING AN EVENT?

Make sure recycling is
part of those plans!

Use our Clear Stream
recycling containers
for FREE at your next
public event!



CONTACT:

Jenifer Way-Young

Jway-young@delawarehealth.org

(740) 203-2076



JOIN! *us!*



Come hear about the community health improvement efforts implemented in Delaware County and what was accomplished in 2023!

**THURSDAY
MARCH 7
9:30-11:30AM**

@  **Delaware Public Health District**
Dedicated to your health

470 S. Sandusky Street
Delaware, OH

Light breakfast & refreshments
will be served

CONTACT:

Hali Burleson

HBurleson@DelawareHealth.org

(740) 203-2018



2023-2028



THE
PARTNERSHIP
FOR A HEALTHY DELAWARE COUNTY



The Partnership for a Healthy Delaware County is a group of agency directors, organizations, businesses and residents representing multiple sectors of Delaware County.

The Partnership vision is to create a community where we work together to provide opportunities for complete health and well-being.

The Partnership assesses the health of our community and develops and implements an action plan to improve population health. The Partnership uses a community-driven strategic planning process to generate key health strategies, which drive policies, systems, and environmental change.

The Partnership is responsible for the creation and maintenance of the Community Health Assessment (CHA) and the Community Health Improvement Plan (CHIP). **The CHIP focuses on four priorities: Mental Health and Addiction, Access to Care, Health Behaviors, and Community Conditions.**

MENTAL HEALTH AND ADDICTION

Strategies to work toward improving mental health and addiction outcomes such as reducing binge drinking and reducing adult and youth depression and suicide deaths:

1. Community-based mental health education.
2. Expand evidence-based behavioral health screenings (e.g., SBIRT).
3. Community-based comprehensive program(s) to reduce alcohol abuse.
4. Social and emotional instruction.

ACCESS TO CARE

Strategies to work toward improving access to care outcomes such as reducing adult depression and suicide deaths, reducing adult and child unmet need for mental health care, and increasing local access to health care services:

1. Digital access to treatment services and crisis response.
2. Culturally competent workforce in underserved communities.
3. Public transportation systems.
4. Recruit behavioral health providers and staff/personnel.
5. Support and expand the role of peer support specialists.

HEALTH BEHAVIORS

Strategies to work toward improving health behaviors outcomes such as increasing adult fruit and vegetable consumption, increasing adult physical activity, and decreasing adult obesity:

1. Adopt healthy food initiatives.
2. Promote healthy lifestyle practices through education and skill building.
3. Community fitness programs.
4. Promotion of physical activity through the adoption of built environment changes and green space.

COMMUNITY CONDITIONS

Strategies to work toward improving community conditions outcomes such as reducing housing problems, improving affordability, quality, and reducing high costs and reducing adverse childhood experiences:

1. Affordable and attainable housing development and preservation.
2. Develop a strategic plan focused on reducing Adverse Childhood Experiences (ACEs).



COMMUNITY HEALTH
IMPROVEMENT
PLAN

SCAN TO VIEW 2023-2028
COMMUNITY HEALTH
IMPROVEMENT PLAN



2024 Healthy Communities Micro Grant Guidelines & Application:

Request for Proposal (RFP)

Introduction:

The Delaware Public Health District (DPHD), Community Health Division, announces the availability of grant funds that can be used towards projects that can improve access to healthy food and encouraging healthy eating as well as increasing opportunities and engagement in physical activity with the goal of reducing chronic disease in Delaware County.

Each funded grant proposal's project must be completed by November 30, 2024, and will be awarded based on the strength of the application, justification for funding requested, and recommendations from the review panel.

The CHC micro-grant funds also furthers the mission of the Partnership for a Healthy Delaware County (The Partnership) in supporting the implementation of the 2023-2028 Community Health Improvement Plan (CHIP) and subsequent Delaware County Community Health Improvement Plans.

Healthy Eating & Active Living Projects

A healthy diet and regular physical activity help lower the risk of chronic diseases such as heart disease, diabetes, and some cancers. However, not all people have the same opportunities to be physically active or easily obtain healthy foods. The Healthy Communities Micro Grant program has a focus on Policy, System, and Environmental (PSE) changes to create settings that allow and promote sustainable healthy behaviors. HEAL is an acronym or term often used by public health professionals to describe healthy eating and active living work.

PSE Changes related to HEAL are projects and initiatives that go beyond one-time events or programming and hope to impact socio-economic factors and otherwise make healthy choices accessible, and easier. Policies can be formal or informal laws, ordinances, regulations, or rules. Systems refer to the processes, procedures and how things are done, often they work in partnership with a policy change. Environments refer to the physical environment and settings. More information on PSE change can be found, [here](#).

Examples of PSE strategies and project examples that have been shown to support and improve HEAL are provided below, however this list is not exhaustive and does not include all details of program implementation and is meant to be suggestive.

Healthy Eating Strategies & Project Examples

Establishing & Supporting Farmers' Markets: These projects can provide equipment and supplies to begin acceptance of SNAP and other nutrition incentive programs at Farmers' Markets & Farm Markets and establishing Pop-Up Farmers' Markets. These projects can include promotion of farmers' markets, evidenced-based nutrition programs at farmers' markets, and providing equipment or resources that support the efforts of farmers' markets to create access to healthy and affordable foods.

Healthy Food Initiatives in Food Pantries: These projects include efforts to adopt organizational policies to procure and distribute healthier food items that are in-line with Healthy Eating Research (HER) Guidelines for the Charitable Food System, and implementing changes to the pantry environment such as point-of-decision prompts, providing nutrition education, volunteer education, and other environmental supports to encourage healthy food choice

Adoption & Promotion of Healthy Food Guidelines at Public Locations & Worksites: At worksites, these efforts include organizational policy adoption and initiatives to support healthier breakrooms, meetings, and catered events at worksites. Additionally, these projects may include support for implementing programs such as community recipe and cooking demonstrations or taste-testing opportunities, provided they are implemented as a multi-component PSE change and funds are not used. For public and community locations these projects aim to increase healthier item selections at corner stores, concession stands, or vending machines such as new or repaired equipment that allows better access to a variety of healthier items and encouraging choice of healthier items through pricing, placement, and promotion of healthy foods and snack items

Community Gardens: These efforts work to establish and provide support to land that is owned by governments, non-profits, and schools to garden and cultivate produce, usually for home consumption but also harvests may be to support nutrition education and local hunger-relief efforts.

Projects that increase availability and promotion of drinking water: Projects such as installing an accessible drinking fountain, or retro-fitting drinking fountains to include a bottle-filler. Additionally, initiatives around the availability and promotion of drinking water, and reduced consumption of sugar-sweetened beverages as a component of a healthy food initiative at a worksite or community location.

Active Living Strategies & Project Examples

Bicycle and Pedestrian Accessibility & Safety: These projects include efforts to develop and support implementation of a community's plan that aims to improve connectivity, walking, biking and alternative modes of travel. These projects increase accessibility or provide support to existing infrastructure and master plans, such as the addition of bicycle parking, wayfinding signage, and education campaigns increase safety and promote alternative transportation in a community.

Supports for Active Commuting and Physical Activity: Active commuting is a way of getting to and from locations by walking, biking or taking public transportation. Projects include adoption of guidelines to support active commutes such as flexible schedules and emergency transportation plans for employees and clients as well as infrastructure such as secure bike parking, shower/changing facilities, or providing bicycles and equipment for a bike-share. Other physical activity supports in worksites include policies and equipment supporting physical activity among employees such as on-site fitness equipment that can be used during breaks and before/after work by employees.

Parks, Playgrounds & Active Greenspace: These projects either enhance existing places and environments or create new opportunities for physical activity. Project examples can include installing new playground equipment, creating walking trails, providing safe access to park facilities to nearby neighborhoods, self-service recreation-equipment rental stations, improving safety and wayfinding by providing appropriate lighting, and otherwise installing new park features that are inclusive, community-driven and age appropriate for a variety of people of different ages and abilities

Safe Routes to School, Walking & Biking School Busses: Safe Routes to School (SRTS) programs exist at the federal, state and local level. Locally these projects aim to promote walking and biking to

school through cross sector partnerships between building and district level school officials, public health, and public safety officials by engaging the school and nearby community stakeholders. Project examples include performing various community engagement and data collection activities used to develop a school travel plan, implementing a walk or bike to school promotional campaign and event, or implementing infrastructure or equipment to support safety and accessibility of walking and biking to school. Walking school bus programs often partner with multiple community organizations and government entities to provide fixed designated “stops” or locations and pick up times where children can join adult chaperones to walk or bike to school.

Complete Streets, Open Streets, & Streetscape Design Initiatives: These initiatives seek to make streets inclusive of all users, where motorists, pedestrians, bicyclists, and transit riders share the street. Complete Streets policies and resolutions can be adopted by local governments to better allow for inclusive street design elements when planning or improving roadways. Improvements can include street lighting, landscaping, sidewalk coverage and connectivity, and traffic calming measures. Open Streets are planned events that temporarily close streets to motorized traffic to allow for community members to gather and participate in various activities such as walking, biking, dancing, skating and social events.

The DPHD will also review project proposals that are aligned with the Healthy People 2030 Goals, State of Ohio Health Improvement Plan, the Delaware County CHIP, and are otherwise community-driven projects that seek to reduce health disparities & improve health equity. The “grant-requirements and unallowable costs/activities” section below describes more details to consider when developing your grant proposal.

Project proposals selected for funding will be reviewed according to the clarity and completeness of the submitted proposal. Projects are prioritized for funding based on the following criteria:

- The project will serve socially vulnerable and/or historically disadvantaged communities, groups, or populations experiencing higher prevalence of health disparities.
- Data indicating the need for the project is clearly explained and provided in the proposal, data used is localized and specific to Delaware County.
- A clear understanding and explanation of how the project is an evidence-based PSE Change that supports healthy eating & food access or physical activity & active lifestyles is provided.
- The project proposal includes a complete budget which details justification of the requested funding.
- The proposal included a clear evaluation component, plan for promotion and success sharing, and consideration of how to sustain and maintain the project.

Number of Grants and Funds Available:

The DPHD anticipates having approximately \$25,000 available for local grant awards. The DPHD holds no commitment to funding any specific number of projects, nor does the DPHD hold any commitment to specific funding levels for awarded projects. Funding levels for all applicants will depend on the number and scope of proposals received, recommendations from the review panels and adherence to the goals and objectives outlined in this RFP.

No applicant is guaranteed a certain percentage of the total funds available. DPHD reserves the right to modify the number of grants awarded or amount of funding based on the applications, geographic representation, and funds available.

Payment of awarded funds is treated as a reimbursement and is conditioned upon the receipt of complete and proper invoices and supporting expense documentation at the completion of the project. Any award made through this program is contingent upon the availability of funds for this purpose. Please review the section titled “Grant Requirements & Unallowable Costs/Activities” below for more information.

Eligibility:

Proposals will be accepted from:

- Local units of government (e.g., city, village, or townships), non-profit 501-c (3) organizations, school districts, universities, pre-schools, and libraries located within the DPHD jurisdiction.
- Other organizations (e.g., small businesses, or private daycares) with innovative project proposals that clearly demonstrate alignment with the goals of the program and are implemented in partnership with non-profit or government organizations.

Funds will not be awarded to individuals.

Funds will only be awarded to organizations located within the DPHD jurisdiction.

Proposal Submission:

Project proposals will start being accepted Friday, February 2, 2024, and must be submitted electronically. Proposals must include all required sections and follow RFP guidelines to be considered for funding.

Complete electronic application form linked below and **submit by 4:00pm on Friday, March 15, 2024**. Funding decisions are expected to be announced by **April 15, 2024**. Funded projects must be fully completed by **November 30, 2024**. Failure to fully complete the project as outlined in the proposal may result in delay or forfeiture of awarded funds.

Please submit your proposal electronically at the following web address:

<https://forms.delawarehealth.org/Forms/grant2024>

Virtual Office Hours for Perspective Project Applications (Optional): To provide opportunities for prospective applicants to ask questions about eligible projects and other program details, optional virtual office hours are scheduled on February 22, 2024 from 10:00am-11:00am, and in the afternoon from 2:30pm-3:30pm. Please contact Josie Bonnette (jbonnette@delawarehealth.org | 740-203-2034) for an invitation and link to attend the virtual office hours. If unable to attend scheduled office hours, please contact Josie Bonnette with any questions about project eligibility before March 6, 2024.

Grant Requirements & Unallowable Costs/Activities:

Grant recipients must:

- Identify a legal authority to sign contracts on behalf of the organization and complete a Memorandum of Understanding (MOU) with the DPHD;
- Complete all agreements outlined in the project proposal and MOU;
- Understand that awarded funds are treated as reimbursement upon complete implementation of the project, and as such if funded, will provide a final invoice to DPHD at the end of the event or project, along with supporting documents for expenses;
- Attend at least one of the quarterly Partnership for a Healthy Delaware County meetings and provide a verbal progress report or update on progress made towards completing project.

Funds expensed must be identified, pre-approved, and used solely for purposes as specified in the grant proposal and MOU. The use of funds for prohibited purposes will result in the loss of grant funds and may require the recipient to return funds to DPHD.

Failure to meet the terms and conditions of an award at any time during the grant period nullifies the agreement between DPHD and the grantee. The grantee will be required to return part or all of the issued grant funds.

Grant funds **may not** be used for the following:

1. To advance political or religious points of view or for fund raising or lobbying;
2. To disseminate factually incorrect or deceitful information;
3. Personnel salaries, or any associated personnel fringe benefits;
4. Bad debts of any kind;
5. Contributions or donations to a contingency fund, scholarship programs, endowment, or non-profit organization;
6. Entertainment or membership fees;
7. Fines and penalties;
8. Interest or other financial payments (including but not limited to bank fees);
9. Costs to rent equipment or space, costs for purchase of and/or construction or renovations of a building that does not directly relate to increasing physical activity, healthy eating, or disability inclusion/health equity;
10. Inpatient services;
11. Travel, Meals, or other Food & Beverages; provided to staff, clients, or customers outside of a pre-approved community engagement activity that supports a healthy food policy, system and environmental change;
12. Payments to any person for influencing or attempting to influence elected members of local government, Congress or the Ohio General Assembly in connection with awarding of grants;
13. Office Furniture, Office Equipment

Application Scoring and Grantee Selection:

Proposals will go through a review process that includes scoring and funding recommendations completed by a panel of community members, members of the Partnership for a Healthy Delaware County, and final approval by the DPHD senior leadership team. DPHD reserves the right to determine which applicants will be approved or disapproved for funding and reserves the right to reject any or all applications. DPHD's decision is final and there is no appeals process after the decision has been made.

An official Notice of Award (NOA) will be sent via email attachment to the lead contact person identified on proposal submission. The NOA will include: the date issued, project title, project period, funding amount, DPHD Grant Coordinator contact information, as well as remarks and directions to complete MOU and project implementation requirements for payment. Other communications regarding the award of funds (i.e., verbal communication, e-mails or letters) are unofficial and therefore do not obligate the DPHD. ***If a recipient does not respond to, or fails to sign and execute the MOU, the recipient will fail to meet grant requirements, therefore nullifying the NOA.***

Full Project Application:

The following section is for informational purposes only & is intended to provide a preview of information requested and maximum score available for each prompt. All project proposals must be submitted electronically using the form link provided above on page 4 of the RFP. Submissions of proposals through email will not be accepted.

| Proposal Section/Prompt | Scoring Value |
|------------------------------------------|---------------|
| Project Title: | -- |
| Agency/Organization Name: | -- |
| Agency/Organization Address: | -- |
| Lead Contact Name, Email & Phone Number: | -- |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Secondary Contact Name, Email & Phone Number: | -- |
| Please Select the Best Fit Description for Your Agency/Organization: <input type="checkbox"/> Non-profit <input type="checkbox"/> Local Government / Municipality <input type="checkbox"/> Private or For-profit Business <input type="checkbox"/> Other, Please describe: | -- |
| Total Funding Amount Requested: \$ | -- |
| Is Your Agency a Member of The Partnership for a Healthy Delaware County? <input type="checkbox"/> Yes <input type="checkbox"/> No | 2 |
| Which Health Behavior Priority Area is Most Aligned with Your Project? <input type="checkbox"/> Healthy Eating, Food Access <input type="checkbox"/> Active Living, Physical Activity <input type="checkbox"/> Other, Please Describe: | 3 |
| Project Overview: Provide an overview of your proposed project, explain why the project was selected, and the conditions that you wish to change through implementing your project. Identify short and long-term goals. | 5 |
| PSE Change: Describe how the project hopes to make changes, such as at the personal/interpersonal level or a change to a policy, system, or the environment. | 5 |
| Community Need: Describe local data and trends that would emphasize the need for your project. Identify specific gaps, especially pertaining to policy, system, and environmental factors, which may be contributing to the problem. Cite data from Delaware County Community Health Assessment (CHA) and other sources of information used to support need. | 5 |
| Strategic Alignment: Describe how this project is in alignment with 2023-2028 Delaware County Community Health Improvement Plan (CHIP). Identify and describe any other community planning documents and initiatives that are supported through the proposed project (i.e., Comprehensive Plans, Master Plans, etc.). | 5 |
| Health Equity Considerations: Describe how this project will support individuals and families who are socially and economically disadvantaged or may belong to a group that carries a bigger burden of negative health outcomes. | 5 |
| Community Partnerships: Include and describe the community partners who will be involved with the project. Describe how your project plans to engage with those who you seek to serve when planning & implementing the project. Describe recruitment strategies if applicable for both participants and volunteers. | 5 |
| Evaluation: Describe in detail how success will be defined- what story will you be able to tell from this project and how will you capture the story? (e.g., photos, videos, interviews, pre-post assessment results, satisfaction surveys, etc.). Identify at least one specific outcome measure you will use to determine if objectives have been successfully accomplished. | 5 |
| Budget & Budget Justification: Please upload a document that includes a budget table and narrative justification that describes how costs are derived and how funds will be spent if funded. In the budget table please include and distinguish line items such as equipment, supplies, and printing costs as applicable. Within the narrative justification, discuss necessity and specific functions of the items identified in the budget table. Please describe any matching funds that will be used to implement, promote, or evaluate the project if applicable. **Please note, only one document or file will be able to be uploaded and attached to the proposal submission. | 5 |
| Total Max Score | 45 |