

**Scioto Township
Agenda
September 1, 2022
Regular Meeting 7:00 p.m.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Acceptance of Minutes August 17**
- 5. Public Comment**
- 6. County Health Department Report**
- 7. Maintenance Department Report**
- 8. Zoning Report – Herb Ligocki**
- 9. Fire Department Report – Chief McIntire**
- 10. Fiscal Officer Report**
- 11. Trustee Reports**
 - Trustee Loudenslager**
 - a. Henry Property Update**
 - b. Information on possible grant writer for Township**
 - c. Park benches install update**
 - d. Pickleball courts update**
 - e. Pollinator garden**
 - f. Social Media Training Report**
 - Trustee Moseley**
 - a. Case mowing tractor repair update**
 - b. Maintenance buildings repair gutters (2nd Street) and Houston hose tower removal**
 - c. Road project status**
 - d. Truck repair status**
 - e. Preparation for parking lot repair**
 - a. Rumpke for trash**
 - b. recycle bins moved off driveway**
 - c. public notification (social media)**
 - d. school notification (morning pick up for special needs) Chief made contact**
 - e. post office notification (hold mail – will pick up at PO)**
 - f. “No Engine Brake” sign**
 - g. Russell Road Curve**
 - Trustee Stults**
- 12. Old Business**
 - a. Grant writer position**
 - b. New baseball diamond**
 - c. Township waste and recycling**
- 13. New Business**
 - a. Comfort Express Service Agreement**
 - b. Maintenance building repair**
 - c. Sub snowplow operator (extra help)**
- 14. Reminder the Parking Lot Will Be Closed September 6 Through September 16 For Repairs**
- 15. Pay Bills**
- 16. Adjourn**

SCIOTO TOWNSHIP BOARD OF TRUSTEES
SIGN IN
September 7, 2022

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**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
September 1, 2022**

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Thursday, September 1, 2022 at 7:00 pm at the Township Hall, 3737 Ostrander Rd., Ostrander, OH 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Chief Marvin McIntire, Maintenance Gary Beckley and Kathy Melvin. Zoning Inspector Herb Ligocki was absent. Others in attendance are included on the sign in sheet.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the August 17, 2022, as presented by the Fiscal Officer. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

PUBLIC COMMENT:

Dustin Hanby, VP of Ostrander Ball Association

Asked about ball diamond at park and possibility of soccer fields.

Trustees stated the layout is still in discussion maybe starting late October/November

Delaware County Health Department - None

Maintenance Department, Scioto Township – Gary McGlone - See report attached

- One Funeral
- Installed a veteran's plaque
- All benches are installed at the park
- Fixed bench that was leaning
- Pickleball court signs up
- Weed-whacked around pond
- 2nd round of road mowing is done
- Pot hole patching is being done
- Had Jason work on S-8 to fix oil leak
- Tractor should be completed this week from Bane Welker
- 13 signs disappeared over the last few months
- Keeping up with mowing at firehouse, 2nd street, Houston Street and 257.
- Will be checking tire prices – Set something up Wednesday, Thursday or Friday the 3rd week of September.
 - Trustee Moseley stated needs done sooner than later
- Gary to speak with Jason about red truck and when it can be fixed

- Trustee Loudenslager stated maintenance did a great job with the benches. He also stated the pond is looking really good and appreciates all the hard work.
- Trustee Loudenslager also thanked the maintenance department for cleaning the flowerbed in preparation for the new parking lot.
- Maintenance asked about the ruts and sand from the baseball were going to get cleaned up?

ZONING REPORT: NOT PRESENT

- There is a question regarding a lot on Robinhood Lane that is only one acre, if lot is platted and approved what can happen on the lot?
- Complaint regarding chickens (butcher) on Houseman Road

FIRE CHIEF'S REPORT: See attached report

- Purchase Orders – None.
- Apparatus, Equipment or Station Repairs – Engine 371 – Scheduled for Fire Pump Valve Repairs. Engine 372 – Scheduled for AC Compressor Repairs.
- Replacement Alarm Panel Update – Waiting on Johnson Controls to schedule the work once the Permit is received.
- Roof Repairs – Mays Consulting has been unable to locate a contractor to repair the roof for Icing Issues. They are going to supply a list of materials needed to complete this task and our Fire Personnel will complete the install of the Heat Tape for Icing Issues.
- Grant Updates – Ohio EMA American Rescue Plan Act Grant (ARPA) – First Responder Wellness, Recruitment, Retention & Resiliency Grant – Paid On-Call Volunteers were eliminated from the Grant due to the New Revised Funding Tool for reporting personnel.
- Insurance Services Office, (ISO) – They will be on site on September 6th to complete a 5 Year review audit of our records. They will be looking at Records from 2021.
- 911 Board Appointment – Chief McIntire has been appointed to the 911 Board and will represent the Volunteer Fire Departments in Delaware County.
- Good to The Order:
 - BST&G Fire District – Delaware County Fair – September 17th – 24th. Fire Department to support some events. Fire Chief Chris Caito retired from the Harlem Township Fire Department. Fire Chief Dale Lipps from Elm Valley Fire District will retire on September 30th.
- Kitchen hood inspection 9/2/22
- Weather siren to be looked at next week.

Trustee Loudenslager made a motion to accept Fire Chief McIntire's fire report including Purchase orders. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

FISCAL OFFICERS REPORT:

- Receivables: \$323,751.22

- Payables: \$72,817.79
- No check from SourcePoint (\$5,000.00)
- No money from Jason
- September 21, 2022 will be a bill pay only meeting

TRUSTEE REPORTS:

Trustee Loudenslager:

- Henry Property – spoke with County – State has returned the signed contracts to County, Just waiting on next steps.
- Information on Grant Writer, Alan Freeman and accomplishments
 - 30% success rate
 - Struggles with fire and police but continues to submit
 - Opportunity for township ad village to work closer on economic development
 - Alan Freeman is a township trustee in Clermont County
 - His charge is \$1800/month and no contract
- Park Bench Install
 - Complete
- Pickleball Courts Update
 - Completed
 - Signs need attached better
 - Working to get update posted on Ostrander Watch
- Pollinator garden
 - Will be working to clean this area up
- Attended the Social Media Training
 - This was a very valuable training and Trustee Loudenslager presented the highlights of the meeting.

Trustee Moseley

- Case Tractor
 - Hopefully completed this week
- Maintenance Building Repairs (Houston and 2nd Street)
 - Gutter repair \$1000.00 to start / \$1350 for gutters and \$2760 for wood structure removal.
- Road Project Status
 - Trees need trimmed
- Truck repair status
 - Will reach out to Jason tomorrow
- Preparation for parking lot repair (recycle bins, Rumpke dumpster, public notification)
 - Public Notification, set recycling bins off drive.
 - Rumpke for trash
 - School notification – Chief made contact
 - Post Office – hold mail
- Road signs order (Replacement signs)
 - Ordered the missing signs and the No Engine Brake

- Should be here next week. County will install No Engine Brake sign.
- Call from resident on Klondike Road
 - Wants trees removed – need to verify if in ROW

Trustee Stults:

- Library held a walk in Bokes Creek and Mill Creek Cemeteries and those who attended commented on how well the cemeteries look.
- Spoke with Longstreth Memorial and he will get back on monument repair costs
- Trustee Moseley has a call into Chas Kaiser regarding drainage and driveway repair.
- Will look into cemetery grants. Most are only \$1000.

OLD BUSINESS:

- Grant writer position

Trustee Loudenslager motioned to enter into agreement with Alan Freeman for grant writing provided the Village will agree to pay for half the monthly cost. This could really help with economic development. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- New Baseball diamond

- Received further report from soil and water (report attached)
- No need to move current fencing
 - Fence has been ordered.
- Performance bond was received today \$9300.00
- Construction to begin end of October early November

- Township waste and recycling

- Trustee Stults to take the lead on this after the elections.
 - Get a calendar of activities such as:
 - Legal requirements
 - Time tables
 - Public hearings
 - Development of specs: recycling and waste same days?
 - How many bids needed
 - Will this include the village?

NEW BUSINESS:

- Comfort Express Service Agreement
- Trustee Loudenslager motioned to enter into agreement with Comfort Express and expect the same level of service we have been receiving. The motion was seconded by Trustee Stults. After further discussion, Trustee Loudenslager motioned to table. The motion to

table was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Sub snowplow operator (extra help)
 - Jason Damron
 - Jeff Kasburg
- Scioto River clean sweep is September 10
 - Chief to provide Trustee Stults with a throw bag
- Reminder of the parking lot being closed September 6 through September 16
 - Postponed.

Trustee Stults made a motion to go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to move out of executive session back in to regular session. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes votes and 0-no votes.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 8:37pm.

Ralph Moseley

Sandra Stults

Dan W. Moseley

Certified by: Kathy Melvin
Fiscal Officer

Governing Board Signature Page

09/01/2022

Item	Reviewed By
Payment Listing	
	Doug Loudenslager
	Ralph Moseley
	Sandra Stults
	Kathy Melvin

Payment Listing
8/19/2022 to 9/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
297-2022	08/29/2022	08/11/2022	CH	The Richwood Banking Company	\$6,477.73	O
299-2022	09/01/2022	09/01/2022	CH	ANTHEM BC BS	\$1,318.72	O
300-2022	09/01/2022	09/01/2022	CH	Treasurer of State of Ohio	\$762.00	O
301-2022	09/01/2022	09/01/2022	CH	Bureau of Workers Compensation	\$604.59	O
18598	09/01/2022	08/29/2022	AW	Douglas D Loudenslager	\$593.37	O
18599	09/01/2022	08/29/2022	AW	Sandra Stults	\$321.59	O
18600	09/01/2022	08/29/2022	AW	Gary Beckley	\$35.00	O
18601	09/01/2022	08/29/2022	AW	Gary McGlone	\$35.00	O
18602	09/01/2022	08/29/2022	AW	Herbert Ligocki	\$35.00	O
18603	09/01/2022	08/29/2022	AW	Marvin McIntire	\$35.00	O
18604	09/01/2022	08/29/2022	AW	Jack Guyton	\$35.00	O
18605	09/01/2022	08/29/2022	AW	John Sanial Banrey	\$35.00	O
18606	09/01/2022	08/29/2022	AW	Kyle McIntire	\$35.00	O
18607	09/01/2022	08/29/2022	AW	Atlantic Emergency Solutions	\$1,780.65	O
18608	09/01/2022	08/29/2022	AW	Boyd's Marysville Tire & Service	\$115.84	O
18609	09/01/2022	08/29/2022	AW	Domain Networks	\$289.00	O
18610	09/01/2022	08/29/2022	AW	Miati Embroidery	\$440.00	O
18611	09/01/2022	08/29/2022	AW	Ohio Fire Chiefs' Association	\$220.00	O
18612	09/01/2022	08/29/2022	AW	Selectus Consulting	\$214.52	O
18613	09/01/2022	08/29/2022	AW	Vison Service Plan - (OH)	\$122.64	O
18614	09/01/2022	08/29/2022	AW	Property Worx	\$837.11	O
18615	09/01/2022	09/01/2022	AW	DeLILLE	\$22.00	O
18616	09/01/2022	09/01/2022	AW	Property Worx	\$837.11	O
18617	09/01/2022	09/01/2022	AW	AES Ohio	\$886.55	O
18618	09/01/2022	09/01/2022	AW	First Commonwealth Bank	\$158.56	O
18619	09/01/2022	09/01/2022	AW	Tractor Supply	\$277.81	O
18620	09/01/2022	09/01/2022	AW	Wells Septic & Drain LLC	\$260.00	O
18621	09/01/2022	09/01/2022	AW	Schubert Tennis LLC	\$56,973.00	O
18622	09/01/2022	09/01/2022	AW	Cheryl Hagerty	\$60.00	O
Total Payments:					\$73,817.79	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$73,817.79	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

AUGUST 2022

HELLO ALL

ANOTHER MONTH HAS PASSED

WE HAD 1 FUNERAL THIS MONTH

WE INSTALLED A VETERAN PLAQUE

ALL BENCHES HAVE BEEN INSTALLED AT THE PARK, KEPT THE TRASH EMPTY
FIXED THE BENCH THAT WAS LEANING, KEEPING UP WITH MOWING
WEED EATED AROUND POND, SIGN INSTALLED AT PICKLE BALL COURT

2ND ROUND OF ROAD MOWING IS DONE

WE HAVE DONE SOME POT HOLE PATCHING

HAD JASON WORK ON S:8. TO FIX OIL LEAK.

BEEN BERMING ROADS

* WE HAVE HAD 13 SIGNS TAKEN OVER THE LAST SEVERAL MONTHS

BEEN KEEPING UP ON MOWING AT FIREHOUSE, 2ND ST

HOUSTON ST AND 257

THANKS FOR ALL YOU DO FOR US

GARY'S



SCIOTO TOWNSHIP FIRE DEPARTMENT

3737 OSTRANDER ROAD
OSTRANDER, OHIO 43061
MARY MCINTIRE, FIRE CHIEF
740-666-2121, EXT. 106

September 1, 2022 Board Meeting

Purchase Orders – None.

Apparatus, Equipment or Station Repairs – Engine 371 – Scheduled for Fire Pump Valve Repairs.
Engine 372 – Scheduled for AC Compressor Repairs.

Replacement Alarm Panel Update – Waiting on Johnson Controls to schedule the work once the Permit is received.

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Ralph Moseley

8/23/2022

Cody Wheeler
Wheeler Project Management
2624 US Highway 23 N
Delaware, Ohio 43015

Overview

Removal of wood structure on an outdoor garage/building. Roof would need patched from the removal.

At another building, current gutters are damaged and need new ones to be installed.

Tearout:

Tearout of wood structure

Tearout of old damaged gutters

Roofing:

Roof to be patched where structured was removed

Standard black shingles to be used for a patch

Trim:

Flashing to be fixed before gutters installed

Total Cost: \$1350 for Gutters

\$2760 for Wood Structure removal

\$1000 deposit will be need to start

Job can start the week of 9/5/2022.

Estimated time is 1 week.