

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
December 18, 2020**

SPECIAL MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in special session, Friday, December 18, 2020 at 9:30 am for the purpose of conducting the annual performance reviews of its full-time employees. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Gary Beckley and Jay Dague, Scioto Township Maintenance Department employees.

Each employee met separately with the trustees reviewing the accomplishments of the employee and the department. Each employee was able to share their evaluation as well as any concerns regarding their working relationship in the township.

Each employee was presented with a copy of their evaluation, a copy of the job description and expectations for their work in the coming year. Each employee and the trustees signed the document, and it has been placed in the employee's personnel file.

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 11:30am.

Certified by: _____
Fiscal Officer