

**SCIOTO TOWNSHIP TRUSTEES  
RECORDING OF PROCEEDINGS  
April 1, 2020**

**REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, April 1, 2020 at 7:00 pm at via GoToMeeting.com. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Chief Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance were Jessica LaSota, resident, Prosecuting Attorney Erik Penkal, Korin Reed, and Doug Riedel.

**APPROVAL OF MINUTES:**

Trustee Moseley moved to accept the minutes of the February 20, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-abstain. The motion passed with 2-yes and 1 - abstention vote.

Trustee Moseley moved to accept the minutes of the March 4, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-abstain, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 2-yes and 1 - abstention vote.

Trustee Stults moved to accept the minutes of the March 17, 2020 regular meeting as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0 – no votes.

**PUBLIC COMMENTS:**

- Delaware County Health Department – Korin Reed
  - o Discussed Corona Virus and the provided statistics of Delaware County.
    - As of 1:30pm today 46 laboratory confirmed cases, 7 hospitalized, 1 death and confirmed cases age range is 1 to 89.
    - An individual testing positive is asked about their last 48 hours contacts and health department contacts individuals.
  - o Chief McIntire provided a big compliment on the communications from the Health Department to the Sheriff’s Department, Fire Departments and the EMS staff.
  
- Delaware County Engineer – Doug Riedel
  - o Road improvement plan is still moving forward. Waiting for commissioners to vote to send out for bid.
  - o OPWC is still moving forward at this time.

### **Township Zoning Inspector Report – Herb Ligocki**

- Permits for March: one residence, one deck, one accessory building, and 4 lot splits for a total of \$1,125.00
- Drove the roads and nothing to report.
- Working with Eric Penkal and Trustee Moseley regarding the Drake property due to the two complaints received.

### **Township Fiscal Officers Report – Kathy Melvin**

Payments: \$54,485.58 plus the others from tonight brings the total to 62,338.94  
Receipts: \$334,902.90 this includes the first half of the RE Settlement

### **Fire Chief Report – Marvin McIntire – See Attached documents**

- Purchase orders issued – PO #03-03-2020 – For Rescue 371 Exhaust Repairs exceeded the estimated repair limit \$2,000.00 and will be corrected.
- PO #03-18-2020 in the amount of \$2,500.00 was requested by Chief to secure disinfecting supplies. Product will be coming from Decon 7 or All Safe Industries.
- All capital expenditures have been delayed at this time except for keeping apparatus and equipment repair and maintenance up to date along with minor equipment purchases.
- Equipment Repairs:
  - Rescue 371 exhaust system repairs are completed.
  - Pump preventative maintenance has been completed on E-371, E372, and Engine 373.
  - Pump tests on these three apparatuses will commence soon.
  - Testa Trucking is replacing the batteries on E 371 and they will be looking at the AC compressor oil leak on E 372 and repair.
  - Utility 371 scheduled tire replacement with stock tires, front brakes and rotors replaced. Box utility trailer scheduled new tire replacement.
- COVID-19 Update: The following documents or instructions were completed last week by the STFD Fire Officer's. Temporary Staffing Guideline, Personal Protective Clothing Guideline, Alternative (PPE) Guideline, COVID-19 Procedures and Guidance, FF Self-Guided Lesson Plans, Daily Pass On Log, Staffing Schedule for 3/30/20 – 4/12/2020, Decon 7 Standard Operating Guide and Delaware County Fire Chief's First Responder Document for the Northwest Quadrant of Delaware County pertaining to COVID-19 Responses.
- Burn Demolition House – Final decision for the burn date schedule on 4/18/20 will be made on 4/6/20. CDK Structures will need to be notified.
- Temporary Storage Container Unit: The Fire Association secured a donation of a 42 foot storage Container. The process has started for zoning and to find a secure location for placement.

## Trustee Reports

- Trustee Stults
  - Reached out to paper recycling bin for the fifth week and still hasn't been emptied
    - Asked other trustees thought on having it removed.
      - It was agreed to have it removed
  - Maintenance asked for new vacuum for their location to replace the old one that is barely working.
    - Agreed Sandra would purchase new vacuum or shop vac.
  - Cemetery organization
    - Provided quote for laptop at meeting on March 4 for a cost of \$1,049.96, she has also been looking at desktops which she prefers.
    - Still research cemetery software and so far Pontem is looking like a good choice. Other area townships are using and have stated she could go and view.
  - The DKMM recycling bins and trash around those is the responsibility of the township to clean up.
    - Trustee Loudenslager stated Jay and Gary worked two different days cleaning up that area.
    - Chief McIntire stated his wife picked up two 55 gallon trash bags walking the property Sunday and saw individuals using the bins and let them know they were full and said individuals continued to try and stuff their recycle stuff in the bins.
    - DKMM will be posting signs on them.
    - EPA gives out grants and we could submit one for a camera.
    - Health Department provided Playground closed signs. Will laminate them and get them posted at the park.
- Ralph Moseley
  - Berm repair and Degood Road Culvert.
    - Spoke to Andre Howison for permission to work on culvert leading into his property.
    - Need to put posts/markers up at the culvert. It is breaking away from the road.
  - Reduce mowing time and expense by mowing back field less times a month at township hall and at the park. Will test and see how it goes.
  - On March 17 after our meeting received call from Sheriff's office regarding vault at Milcreek cemetery was open and possible vandalized. It had been open for some time. It was stated we'd need to shut and chain lock it.
  - Major projects of road and culverts need to be put on hold if possible because the gas tax and local government tax be less than expected because of the COVID-19 situation.
  - We are still getting prices on the grader patch.

- Culverts we were looking to do this year are Fry and it should not be postponed, Houseman Road is in fair condition and Degood and Shipley could wait.
- Doug Loudenslager
  - Resolution for speed limit on Russell Road should be postponed until we can have a public meeting for the residents.
  - The township hall has been cleaned and sanitized.
  - Park activities, playground, ball field have all been closed. The walking trail is open.
  - Maintenance crew is working every other week following the county schedule.
  - Thank you to all with their help on the communication preparing for tonight.

### **OLD BUSINESS**

- Have we received Stover Road drainage easement for culvert?
  - Doug Riedel reported he has not received the lot split survey information.

### **NEW BUSINESS:**

- Jessica LaSota, 267 N. Main Street, Ostrander, has started a task to help those in the community to check on those that may need anything during the pandemic.
  - She will be sending out a postcard sharing how to help or what individuals may need help with. You can remain anonymous if needing help.
  - She is verifying she and all will be following the CDC guidelines
  - Suggestions were given to call health department and helpline.
  - Thank you to Bill and Nikki Conklin, Ostrander Presbyterian Church, Marvin and Gail McIntire for donations to help with postcards and mailings.
  - What a wonderful and thoughtful gesture for our community.

Trustee Stults motioned to accept Chaz Kaiser's proposal for the Fairview cemetery driveway repair not to exceed \$1,000 and provided we obtain the needed driveway permit. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Move server and wireless access point and other computer hardware is tabled until May meeting.

Trustee Moseley made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to adjourn. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Meeting adjourned at 8:19 p.m.

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Certified by: \_\_\_\_\_  
Fiscal Officer