

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
June 5, 2019**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, June 5, 2019 at 7:04 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Others in attendance are listed on the attached sign-in sheet.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the May 1, 2019, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Public Comments

Doug Riedel – Del Co working to get Burnt Pond and Brindle Roads chip and sealed again the week of 6/10 weather permitting.

OPWC application – Trustees to get REA filled out for Stover Road – Applications due to District 17 from County office by October. Ralph Moseley to work on REA and get to county. The sign grant was signed and sent out 6/5/19.

Trustees asked about Culvert schedules. Doug Riedel will let us know when the township will be scheduled.

Chas Kaiser: Fairview Cemetery culvert – Chas would like to see it completed and offered up his company services with proper costs. Chas: cdkstructures@aol.com 614-206-4627.

Chas also would like to help repair the Fry Road culvert from where snow plow damaged. A concrete truck damaged the other side. If the Township purchases the pipe he will repair the culvert and deepen the ditch to help with water runoff and flow. No objections from the Trustees and Chas will move forward.

Resident Rodger Finks asked about the entering into contract with Concord for the International plow truck. Trustee Loudenslager stated the township received the maintenance records and that he spoke with the Concord trustees and felt it would be a good fit for the township. Resident Finks stated the motors in those trucks are not good and the township made a poor decision.

Township Fiscal Officers Report – Kathy Melvin

Payables: \$40,104.40

Receivables: \$16,929.24

- Audit Update: Records were picked up on 6/5/19
- Direct Deposit: started June 5 and provided a letter explaining
- Copier Lease: would like to stay with what we have with the cost
- Policy notebook: Sandra and Kathy to meet in June when Kathy gets back from vacation

Discuss the mowing contract and their performance

- Requested that Pony attend the trustees meeting
- TT Loudenslager will call and discuss with John of Pony Landscape that need to be taken going forward.
 - o Jay has a photo of the damaged headstone. Ralph to check on it
 - o Discussion of in-house mowing with seasonal employees or keeping it contracted.
 - o TT Loudenslager to ask Pony to text when cemetery and park is mowed for checking. They will not be paid until job is completed correctly.

Township Zoning Inspector Report – Herb Ligocki – Please see attached document

- Variance from Dave Lang 1’6” variance for window egress. It encroaches the property line setback.
- Variance Hayden SR 257 – porch add and property line and BZA approved variance
- Mike Workman – requesting site visit for water runoff and drainage. Herb contacted Westport Homes
- DCPC meeting on May 30.
- 10 permits were filed in May.
- ZI Herb provided an overview of the FR-1 Section of the Zoning Resolution.

FIRE CHIEF’S REPORT:

- Fire Chief Report – Marvin McIntire
 - o Grain Bin Training at Evolution AG – 4 new FF and one LT went through the training.
- Still have one individual still needs to test
- Carbon Monoxide runs have been more noticeable. The department is starting to carry CO detectors on the trucks for residents that may need them.

- Tornado warnings require the township to move truck throughout the township. We had 2/3 families show up for safety. Discussed with Mayor and Mr. Miller from the County about the school being a safety shelter

- New hire for FD Jesse Hite applicant from Washington TWP

Trustee Moseley made a motion to hire Jesse Hite. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept PO 06-05-2019-1 for 2 full sets of turn out gear, 2 pair of boots and 2 helmets from Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelville, OH 43756 not to exceed \$6,000.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept PO 06-05-2019-2 to replace radiator and block heater from W.W. Williams, 3535 Parkway Lane, Hilliard, OH 43026 not to exceed \$5,886.57. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to accept PO 06-05-2019-3 to split cost of roof repairs to the community cent with the Trustees, B&T Roofing, 26 Israel Street, Westerville, OH 43081, not to exceed \$9,018.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept PO 06-05-2019-4 equipment install for alarm monitoring system with the cost being split between fire department and township, not to exceed \$1,225.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to accept PO 06-05-2019-5 for alarm monitoring equipment, IPGSM Communicator, and splitting the cost with the township along with a \$39.95 monthly monitoring fee for a cost of \$695.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- 373 update – correction on the drawing was corrected
- Swearing in ceremony June 25 at 7:30pm either in the Bay or Township Hall

Trustee Reports

- **Sandra Stults**

- o Hollie Quick offered to volunteer her help with our cemetery plots and programming and grave information. Have Hollie help with the cemetery office move to the township hall. Hollie 740-816-5305.

- Cemetery Fee schedule needs updated as a non-resident cost was not on the fee schedule.
- Jay working on a place for the rules for the cemeteries.
- **Ralph Moseley**
 - Water is not working at the park. Meeting plumber Friday afternoon.
 - Contacted Soil and Water on how to drain the water in the back of Fairview Cemetery.
 - Trustee Moseley to check the insurance company to see where the check is for the cemetery fence repair from resident.
- **Doug Loudenslager**
 - Met with master gardener's and they are putting together a perennial garden at the park.
 - Sign grant submitted \$42,000 worth of signs, posts and hardware for the Township and \$7,000 to Village
 - National Lime and Stone scheduled for June 13 to paint shed and stain shelter houses.
 - Zoning page on the website been updated to reflect Herb as Zoning Inspector.
 - Add Sheriff's 2018 Annual Report into minutes.
 - The township should receive \$51,000 in gas tax revenue for 2020

Old Business

- Newhouse Cemetery Fence Update
 - Trustee Moseley to follow up on fence replaced
- Small Government Grant Update (Stover)
 - Did not get grant and will be OPWC
- Review of Record Retention Schedule – Kathy
 - Defer to July meeting
- Cemetery Mowing and Upkeep
 - John present and phone number is 740-815-2727
 - Rain is making it difficult
 - Weed whacking was a challenge
 - John has made visual checks on the properties and the crews and thinks they are on the right track.
 - Trustee Moseley gets complaints about the clippings on the tombstones
 - Trustee Stults had complaints about flowers behind a rock and flags were mowed. One from Fairview and others were Newhouse

- Discussion Road Levy
 - Trustee Moseley concerned with research and time
 - Trustee Stults suggests a grass roots effort to get a community action group
 - Do we have a 10 year program or a 5 year program?
 - When is building pay off?? – Fiscal Officer Melvin to verify

- Major projects
 - Barn
 - Trustee Moseley spoke to Jay to get east side of barn cleaned out
 - Trustee Moseley can work on the barn and some of the repairs
 - Trustee Moseley stated two more pieces are off the barn
 - Trustee Moseley will work to find a painter

 - Cemetery office move – Ralph
 - Set a date and include Hollie Quick
 - Two computers from maintenance
 - 6 card files
 - Drawer full of deeds
 - Maps
 - Deed books
 - Friday, June 21 at 10am

 - Roads
 - Degood chip and seal - approved
 - Stover Road culvert – approved
 - Fontanelle culvert – approved
 - Fry Road Culvert (County request)
 - Stults Farm Chip Seal – approved
 - Fairview Cemetery Culvert
 - South drive – Trustee Moseley to work with Chas Kaiser

New Business

- Park Survey
 - Any suggestions/additions to Trustee Loudenslager’s sample survey
 - Working to apply for a grant this fall
 - Survey monkey

- Latta Watershed Drainage Improvement Petition
 - Trustee Moseley went to meeting but it wasn’t a public hearing
 - Stated the township received a letter
 - Commissioners will decide in August to see if they will precede with a petition

Trustee Stults made a motion to accept Resolution 06-05-2019-6 to Smalls Asphalt to Chip and Seal Stults Farm. Further naming Trustee Loudenslager to authorize, direct and sign on behalf of the Board. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to accept Resolution 06-05-2019-7 to repair the roof on the Township Hall and Fire Station Building. Further naming Trustee Moseley to authorize, direct and sign on behalf of the Board. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- September Meeting Date
 - o Move meeting to September 11, 2019
 - o Trustees will allow payroll to be run on September 4 as regular.

Trustee Stults made a motion to accept Resolution 06-05-2019-8 to authorize the sale of a fire truck pursuant to Ohio Revised Code Section 505.10(A)(2). The sale would be to the Scioto Township Fire Association in the amount of \$100.00. Further naming Trustee Stults to authorize, direct, and sign on behalf of the Board. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes

- Fairview Cemetery Drainage Discussion

- BWC did site visit and finalized a grant for \$22,500 with a 75% grant match from BWC for 373 tools.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 9:08 p.m.

Certified by: _____
Fiscal Officer