

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
May 1, 2019**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, May 1, 2019 at 7:04 pm at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fire Chief, Marvin McIntire, Zoning Inspector Herb Ligocki, and Fiscal Officer, Kathy Melvin. Dan Quick was not able to attend. Others in attendance are listed on the attached sign-in sheet.

APPROVAL OF MINUTES:

Trustee Stults moved to accept the minutes of the April 3, 2019, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Public Comments

Korin Reed provided healthy handouts regarding measles and recycling youth risk behavior information is in.

Luanne Frey asked about the cemetery mowing contract and if she could get a copy. She is reporting the condition of Fairview cemetery and how bad it looks. The flag poles, pumps, driveways and tombstones are not trimmed. This is the third year of reporting complaints. The Trustees indicated appreciation for attending the meeting and expressing her concern. They will be addressed with the contractor. The rainy spring has made it difficult to get work done but it needs to be corrected.

Township Fiscal Officers Report – Kathy Melvin

- Audit Update – in the process of picking a date to give the files to them.
- Direct Deposit – have meeting with UAN Tuesday, May 7
- Copier Lease – will research existing contract and report in June
- Policy notebook – work with Sandra to get handbook and policies
 - o Kathy and Sandra to work to get this together
 - o Add noise ordinance to website

- Payables – \$59,267.89
- Receipts – \$10,980.57

Discuss the mowing contract and their performance

- Requested that Pony attend the trustees meeting
- TT Loudenslager will call and discuss with John of Pony Landscape that need to be taken going forward.
 - o Jay has a photo of the damaged headstone. Ralph to check on it
 - o Discussion of in-house mowing with seasonal employees or keeping it contracted.
 - o TT Loudenslager to ask Pony to text when cemetery and park is mowed for checking. They will not be paid until job is completed correctly.

Township Zoning Inspector Report – Herb Ligocki – Please see attached document

There were 2 barn applications. Total fees for the month of April were \$650.00

- There is some question about the letters that were sent for the Hayden Variance
- Resident questioned their Zoning permit on Warrensburg Rd. and if it was still compliant. Yes it is still compliant
- TT Moseley asked about any complaints at the point (37 and Houseman Rd)

FIRE CHIEF’S REPORT:

- Roof Repairs
 - o TT Loudenslager was present for the inspection but no report has been given to the Township
- Annual Golf Tournament is this Saturday, May 4 and starts at 1:00pm
- Engine 373 Update
 - o still waiting final drawings before manufacture.
- House burn went well with 35 firefighters attending
- 5 new candidates have completed their fire school
- 2 new candidates need to complete their test
- Questionable Property line (FD north of station)
 - o Kenny Schindelwolf verified the property line and the pin
 - Trustees would like a letter stating drainage concerns and what he, the resident, feels is needed and Trustees will get soil and water involved to help.

Trustee Moseley made a motion to accept PO 05-01-2019 to seal and stripe rear apparatus bay, parking lot, and approach from OPC, 540 Enterprise Drive, Lewis Center, OH 43035 not to exceed \$4,440.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Fire monitoring for Township Hall
 - o Met with Ron Front from Sterling Security. Fairly inexpensive Geneses will have equipment to install \$1250 and Simplex \$639 and a monthly fee of

\$39.95. Trustee Loudenslager is asking for further clarity to be certain we have the proper coverage and if that would pose added costs.

- Disposal of the old engine
 - o Chief supplied sample of relative gov.deals and their current bid prices
 - o Cost to repair this truck would be \$6200.
 - Meigs County would like to take over our old (28 year old) truck and use it as their primary truck.
 - o Trustee thoughts on truck donation
 - Trustee Moseley stated it is worth verifying the donation route.
 - Trustee Stults knows we need to be fiscally responsible but really feels we should donate to Meigs County
 - Trustee Loudenslager brought up having the Fire Association pay the \$100 and then donate to Meigs County
 - o Trustee Loudenslager will verify with PA Penkal and have on June Agenda.

Trustee Reports:

Trustee Sandra Stults

- Time to order 2nd port-a-john for Park
- Baseball in full swing
- Park clean up waiting to hear back from them
 - o Help with trail and playground area (fence line)
- Cemetery complaints
- Cemetery costs – cremation vaults

Trustee Stults made a motion to increase price of non-resident cremations and infants M-F by 1pm to \$450.00 and to M-F after 2pm/Saturdays/Sundays/Holidays to \$500. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Ralph Moseley

- Seats for park swings arrived and Jay will get those up as weather permits
- Inspected the other swings and equipment
 - o Asked Jay to make a check sheet for the park play equipment and what items to verify
 - o Inspected at least 2x a year.
- Shelter house roofs are repaired.
- Need to schedule Del-Co backflow check
- Pre-season air conditioner checks need scheduled
- Fry Road culvert
 - o 7 bags of quick Crete and we have and REA from Doug Riedel
 - Culvert is in poor condition and needs reviewed. Doug Riedel provided a plan on what needs done to fix this culvert.

- Voting machines will be delivered Monday May 6 and picked up Thursday the 9th.
- Moseley to have someone look at heavy door in entry way

Trustee Doug Loudenslager

- Restroom lights have been repaired
- Asked maintenance dept to make list of road repairs (berming/pot holes)
- Money from ODNR Grants
 - Next proposal will be November. Review what might be needed at the park (basketball, pickle ball, trails). Trustee Loudenslager to put together a suggested list.
- Trustee Loudenslager asked Trustee Moseley to speak to maintenance guys to make sure township hall is mowed and sidewalks are cleaned off for voting
- Township signage
 - Intern and Trustee Loudenslager to do an inventory of what signage needs replaced, updated and posted. They will compare their lists.

Old Business

- Newhouse Cemetery Fence Update
 - No update, TT Moseley forwarded the request again
 - Schedule the fence repairs
- Small Government Grant Update (Stover)
 - Still have a couple weeks before we are notified
- Sign Grant Resolution
 - LTAP center sign

Trustee Moseley motioned to approve Resolution # 05-01-2019-1 to participate in the safety signs grant program administered by the Ohio LTAP center. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults motioned to appoint Trustee Loudenslager as the authorized signer and on behalf of the Board of Trustees. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Purchase contract and resolution (Concord Township truck)

Trustee Stults motioned to approve Resolution # 05-01-2019-2 authorizing the purchase of a 2013 International Dump Truck with plow, tarp and all attachments. It is a model 7400 SFA 4x2 from Concord Township Board. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Discussion involved the following:
 - Oil sample came back clean
 - Trustee Moseley has reviewed the truck, it is very clean and well kept
 - Loudenslager has talked with mechanic

- Would need to purchase outright but would not be able to take ownership until they take ownership of their new truck. Payment not due until Scioto takes possession of truck.

Major projects

- Barn
 - Trustee Moseley spoke to a guy about repairing the barn and was provided a very rough estimate of \$3500
- Cemetery office move –
 - No update
 - Trustee Stults have had many questions about cemetery deeds
 - Starting with Newhouse could be a good plan for switching over to an excel sheet

Other

- Trustee Loudenslager will get the flags for the 4-H club to put the flags out at the cemeteries before Memorial Day. (Trustee Stults is responsible)

Roads

- Degood chip and seal - approved
- Stover Road culvert – approved
- Fontanelle culvert – approved
- Russell Road
 - Most of the berming is done
 - Fry Road Culvert (County request)
 - Discussed in Moseley updates
 - Stults Farm
 - A proposal from Smalls asphalt for chip and seal for \$12,746.30.
 - Gorman paving provided a proposal for \$32,360.00

Trustee Moseley motioned to accept the proposal from Smalls Asphalt Paving, Inc., 10229 Killduff Rd., Gambier, OH not to exceed \$12,746.30. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

New Business

- Record Retention Policy Resolution – Kathy

Trustee Moseley motioned to adopt Record Retention Policy as presented. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Fiscal Officer to research and share with board what needs to keep and what can be destroyed.

- Appointment of Zoning Inspector to Delaware County Planning Commission

Trustee Stults motioned to appoint Herb to Delaware County Regional Planning Commission. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

- Fairview Cemetery culvert was discussed. Township is blocking the water in the ditch toward the 2nd drive.

Trustee Stults made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 9:00 p.m.

Certified by: _____
Fiscal Officer