

**SCIOTO TOWNSHIP TRUSTEES  
RECORDING OF PROCEEDINGS  
JANUARY 2, 2019**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

**REGULAR MEETING PROCEEDINGS SUMMARY:**

The trustees of Scioto Township met in regular session, Wednesday, January 3, 2019 at 6:30 p.m. at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Fire Chief, Marvin McIntire, and Zoning Inspector Dan Quick. Others in attendance are listed on the attached sign-in sheet.

Fiscal Officer, Kathy Melvin called the organizational meeting to order at 6:30pm with the pledge of allegiance.

Fiscal Officer Kathy Melvin asked for nominations for the 2019 officers.

Trustee Moseley nominated Trustee Loudenslager as Chairman. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin asked for nominations for Vice Chair.

Trustee Loudenslager nominated Trustee Moseley as Vice Chair. The motion was seconded by Trustee Stults. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Mosely nominated Trustee Stults as Executive Member. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Fiscal Officer Kathy Melvin turned the meeting over to our Chairman, Trustee Loudenslager.

**APPROVAL OF MINUTES:**

Trustee Stults moved to accept the minutes of the December 5, 2018, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the December 28, 2018, as presented by the Fiscal Officer. The motion was seconded by Trustee Loudenslager. The roll call vote: Ms. Stults-abstain, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 2-yes and 1-abstain votes.

Payables: \$16,594.91  
Receipts: \$24,780.10

Trustee Stults moved to hold the Trustee meetings on the first Wednesday of every month starting at 7 pm. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes, and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

**GUEST ACKNOWLEDGEMENTS:**

Sheila Hiddleston, Delaware County Health Department

- Provided an update on the Community Health Improvement Plan with an event on
- January 18 at SourcePoint beginning at 8:00am.
- Byers Toyota is sponsoring an event to Reduce Teen Crashes January 22 from 5p-9p.
- Delaware Health Advisory Committee meeting on March 14 with refreshments starting at 6:15pm and the meeting to begin at 6:45pm.

**ZONING REPORT:** Please See Attached Documents

There were 2 zoning actions during the month of December 2018. There was one new residence and one new accessory building permitted. Total fees for the month of December were \$450.00.

The 2018 totals are as follows generating \$8,740.00 in fees:

- 13 new homes
- 8 accessory buildings
- 6 agricultural buildings
- 8 porches/decks
- 3 driveways
- 2 home additions
- 1 pool
- 1 solar panel array
- 3 complaint investigations
- 2 variance hearings

Trustee Stults motioned to have Zoning Inspector Dan Quick serve as the representative to the Delaware County Regional Planning with Chief McIntire as the alternate. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

**BOARD COMMENTS:**

Trustee Moseley stated trees down/hanging out in the road on Stover. He doesn't believe they are dead and feels they should be left and taken out if culvert gets replaced. Trustee Stults and Loudenslager concurred with the recommendation.

Trustee Stults made a motion for the township to cover registration and travel expenses for the OTA Conference. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults reminded all that the OTA is coming up before the February meeting. She has registered herself along with Gary and Jay.

Trustee Moseley proposed two different repair options for Degood Road and will speak with Mike Metzger at the County Engineer's office on how to split out those options.

**OLD BUSINESS:**

**NEW BUSINESS:**

DKMM Resolution will be discussed at the February meeting.

Trustee Moseley moved to accept DeLille 5 year agreement for \$195/year. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to have agenda items to the office four (4) days prior to meeting to be listed on the agenda and added to the webpage. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustees agreed to follow Roberts Rules of Order and allow speakers 3 minutes.

Trustee Stults made a motion to name Trustee Loudenslager the Scioto Township Representative for the District Advisory Council for the Delaware General Health District. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to have the township legal counsel be the County Prosecutor. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made the motion for the Fiscal Office or Chairman to be the primary contact to the prosecutor's office. It also authorizes all board members, Fire Chief, and Zoning Inspector to contact prosecutor's office and must notify the fiscal officer and Trustees when contact has been made. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made the motion for the Fiscal Officer or designee to perform the following acts such as no money will be held in escrow by the fiscal officer or other employee for payment of any township fees. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to observe the following holiday observance schedule as presented in the employee manual. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Moseley-yes, Mr. Loudenslager-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no votes.

The following Holidays will be observed for 2019:

|                   |                   |
|-------------------|-------------------|
| January 1, 2019   | New Year's Day    |
| January 14, 2019  | Martin Luther Day |
| February 18, 2019 | President's Day   |
| May 27, 2019      | Memorial Day      |
| July 4, 2109      | Independence Day  |
| September 2, 2019 | Labor Day         |
| October 14, 2019  | Columbus Day      |
| November 11, 2019 | Veteran's Day     |
| November 28, 2019 | Thanksgiving Day  |
| December 25, 2019 | Christmas Day     |

Trustee Loudenslager motioned to set credit card limits at \$800.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Moseley-yes, Mr. Loudenslager-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion to keep the rental fees of \$25.00 nonrefundable and \$150.00 refundable deposits remain the same for residents for 2019 for the Township Hall and for non-residents the charge be a \$400 nonrefundable fee. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion the Zoning Fees remain the same for 2019. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion the pay periods remain the same for 2019. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley made a motion the hours of work for maintenance workers are 7 a.m. to 3 p.m. with overtime as necessary or emergency call in. All other departments are as needed. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

**FIRE CHIEF'S REPORT:**

The Chief reported that he has reached out to the Prosecutors office for assistance on the steps required for the purchase of a new fire truck. He has received a proposal from PNC for financing. The Trustees requested he also seek out proposals from local institutions. Due to price increase he is requesting the Trustees take action before the end of the month if it is their desire to purchase a new truck.

The Fire Chief stated that his goal in 2005 was to get fleet updated on a replacement schedule that would position the township for the future.

Trustee Stults made a motion to accept PO 01022019-2 for Annual SCBA Bench Test for Warren Fire Equipment, 6880 Tod Avenue, Warren, Ohio 44481, not to exceed \$2,500.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Stults made a motion to adjourn. The motion was seconded by Trustee Loudenslager. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes, and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 7:50 p.m.

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Certified by: \_\_\_\_\_  
Fiscal Officer