

**SCIOTO TOWNSHIP TRUSTEES
RECORDING OF PROCEEDINGS
APRIL 4, 2018**

The audio recording, resolutions passed and any attachments constitutes an accurate record of the Scioto Township Trustees Proceedings at the above dated meeting as determined by the Fiscal Officer. The following summary is provided as an overview of the meeting and a “road map” to the audio recordings. Copies of this record are available by request at the Township Government Office, 3737 Ostrander Road, Ostrander, Ohio 43061 at the cost of \$1.00.

REGULAR MEETING PROCEEDINGS SUMMARY:

The trustees of Scioto Township met in regular session, Wednesday, April 4, 2018 at 7:00 p.m. at the Scioto Township Community Center, 3737 Ostrander Road, Ostrander, Ohio 43061. Board members present were Ralph Moseley, Sandra Stults, and Doug Loudenslager. Also present was Fiscal Officer, Kathy Melvin, Fire Chief, Marvin McIntire, and Zoning Inspector Dan Quick. Others in attendance are listed on the attached sign-in sheet.

Chairman Stults called the meeting to order at 7:01 pm with the pledge of allegiance.

GUEST ACKNOWLEDGEMENTS:

Sheila Hiddleston from Delaware County Health Department
The County Health Department will stay at 1 West Winter but have a couple of satellite offices. This is still in the planning stages. Hopefully in the long run they will be full service offices.

The community health assessment is completed and results are being rolled out to the public on the website in May. Would love to have community feedback on these results.

Delaware County was awarded healthiest county in the state and ranked 12th in the Nation. The community Health Assessment is completed and will roll out to the website in May

Provided the Township with updates from the Health Department regarding flu season and it is winding down. Unfortunately there were 3 adult deaths due to the flu.

Update on Mosquito warnings and they start in the April/May in Ohio. They will be testing for West Nile and Zika Virus again this year and will put traps on the property

The Trustees inquired on some recycling programs happening in townships regarding electronics. Sheila will verify with Jennifer regarding the electronic recycling and costs that may be associated.

Doug Riedel, Delaware County
Presented the Trustees with the 2018 Road Construction Guide.

OPWC applications scoring was submitted and Stover Road was just out of the running with the scoring received. Doug highly suggests reapplying for the OPWC grant for Stover Road. Trustee Loudenslager requested the culvert work for Stover Road be addressed in the OPWC grant. Doug Riedel to supply quote for the second culvert on Stover Road.

The Trustees and Doug Riedel's team will be touring the roads and talking about road conditions and grader patching. Culvert on Warren Road and the pothole that is 40" in diameter. Doug Riedel has not had time to get a quote for this repair. The county has steel plates they can bring out and cover until proper repairs can be placed.

Trustee Loudenslager asked about contracting the tree removal on our own and not use the County. Doug Riedel stated yes and the homeowner is very concerned about two of his trees. Trees that do not need to be removed will not be removed. The County uses Fisher Tree Service. The estimate is conservative at \$5000 and should not cost that much. The next steps for Stover Road is to sign the estimate for the county.

BOARD COMMENTS:

Trustee Stults has the cemetery plots Mr. and Mrs. Teets.

Trustee Moseley contacted the Boy Scouts and their mulch sale. The Boy Scouts need to supply date and times and a representative will need to be present. The Scouts would like to know if there are any community service projects they could do.

Trustee Moseley had the water leak fixed. There are a couple valves that will need replaced and Chief stated there will be a service call for the ice machine as it is not working correctly. There was a valve that was turned off and not turned back on. The ice machine is under warranty so Scotsman is going to come and look at it to be sure.

Trustee Loudenslager moved to accept the minutes of the March 7, 2018, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley moved to accept the minutes of the March 17, 2018, as presented by the Fiscal Officer. The motion was seconded by Trustee Moseley. The roll call vote: Ms. Stults-yes, Mr. Moseley-yes and Mr. Loudenslager-abstain. The motion passed with 2-yes and 1-abstention vote.

Payables: \$46,603.15 (March 8, 2018-April 4, 2018)
Receivables \$306,783.74 (March 8, 2018-April 4, 2018)

Trustee Loudenslager asked about direct deposit FO Kathy Melvin still needs to call and get more information.

Trustee Loudenslager requested that complete information be provided on credit card receipts as to what is being purchases and for what purpose.

Trustee Loudenslager also asked about the Warrant for the Flag Lady. Chief stated it is the Fire Department Flag that was purchased.

ZONING REPORT: Please See Attached Documents

There was 1 new residence application, 2 agricultural buildings and 2 variance applications. Total fees for the month of March were \$800.00.

The land bank is actively working on the Penn Road/St. Rt. 257 property.

The County Line Road junk vehicles status: The wife called in and is working to get this cleaned up and the husband had hidden the requests from her.

FIRE CHIEF'S REPORT:

- Talking to 2 possible new hires
- Pump Test is scheduled for 4/11 at 9am - ?
- July 7/8 the department will host a driving simulator and have Tri-Township and Radnor FD (16 students day)
- Applied for a matching grant with the VFW for \$1500
- Siren testing was cancelled due to windy weather conditions
- Next week will be the National Telecommunications Week. The department will be going to the 911 center Tuesday night.
- ISO Rating came back and we went from a class 5/9 to a 5/8B one point away from a 4.
- The department spent the last 2 Tuesdays training on Command Force.
- Bay Floor to be replaced in June

Trustee Stults made a motion to accept PO 04-04-2018-1 the replacement and update water rescue gear, new and replacement from Rescue Source, PO Box 1050, Wilton, CA 95693 not to exceed \$3,500.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to accept PO 04-04-2018-2 for Quik Kut Heavy Duty Pneumatic Air Chisel, new from Howell Rescue Systems Inc., 2673 Culver Avenue, Kettering, OH 45429 not to exceed \$1,995.00. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to accept PO 04-04-2018-3 for 4 Hannay Water Hose Reels from Finley Fire Equipment, 5255 N. State Route 60 NW, McConnelsville, OH 43756 not to exceed \$3,120.00. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

OLD BUISNESS:

Jacktown Road

Will need to be monitored as it continue to wash out.

Boy Scout mulch sale at the park is permitted.

Additional High Water Signs will need to be purchased.

Purchase signs \$43.00/each from one company

Tripod sign stands at \$120-\$300/each

Order 6 Dog Leash signs at \$18.00/each

Building Plumbing issues

Trustee Moseley to get a quote for the 7 Valves.

Trustee Moseley read an email from resident regarding water back up on properties on Russell Road. There is also a culvert on Degood Road near Ostrander Road that possibly needs cleared out. Trustee Moseley to call the resident.

Trustee Stults updated the group regarding Mitch Blackford, ODOT District 6, St. Rt. 257 was ranked 113 but has been moved higher. The road is to be re-paved next year and all signage and guardrails are to be replaced and updated in 2019. Speed Limits near the new school will be addressed at this time as well. Mitch has been in contact with the Superintendent and Concord Township.

Trustee Loudenslager asked about timer on the outside lights as he stopped by the office at 6 am and the parking lot was dark. The Fire Department takes care of the lighting. The lights go off at midnight. The lights are set to override for elections.

NEW BUSINESS:

Trustee Stults signed up the Trustees with OTARMA'S E-Library. Information available includes:

Checklists for equipment

Videos

Pre-Trips

Inventory Lists

Inventory Equipment List

Equipment Spreadsheets

Maintenance Department

Was requested that the Maintenance Department start maintenance lists, preventative maintenance and checks of their equipment.

Fire Department

They maintain notebooks for each piece of equipment

Logging expenses
Repairs
Preventative Maintenance

The Trustees had discussion on how to get these spreadsheets up and going for the maintenance department and Chief and Trustee Moseley to work with guys to start this process.

Strategic Plan

Discussion of Trustee Leads Listed

Trustee Loudenslager moved to adopt the list of key initiatives for 2018. The motion was seconded by Trustee Stults. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes. This should be a standing item on the Agenda as Old Business every month to hold ourselves accountable. Copy of the Strategic Plan is attached to the minutes.

Trustee Stults asked if it was time to add the dumpster back at the park. Trustee Stults will call Rumpke and have a dumpster delivered to the park.

Trustee Stults made a motion to adopt the 2018 Permanent appropriation as presented and discussed. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Moseley read the attached letter from Bill Cox.

Trustee Loudenslager presented the Trustees with an article regarding the Berlin Township Ossuarium

Trustee Stults reported no progress on the creation of the new Website.

Chief asked about paying off 372. Trustee Loudenslager asked about the rationale of pre-paying the lease prior to initiating the planning for the purchase of a new truck in the future. Suggested that the buildout of specification could begin anytime.

Trustee Loudenslager moved to acquire replacement vehicle for Engine 374. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Trustee Loudenslager made a motion to pay bills. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. The motion passed with 3-yes and 0-no votes.

Trustee Loudenslager made a motion to adjourn. The motion was seconded by Trustee Moseley. Roll call vote: Mr. Loudenslager-yes, Mr. Moseley-yes and Ms. Stults-yes. Motion passed with 3-yes and 0-no vote.

Meeting adjourned at 9:10 p.m.

Certified by: _____
Fiscal Officer